



Managed by K.D.M. Education Society

VIDARBHA INSTITUTE OF TECHNOLOGY

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Approved by A.I.C.T.E., New Delhi, Govt. Of Maharashtra & Affiliated to DBATU Lonere, Raigad &

RTM Nagpur University, Nagpur

"NAAC ACCREDITED"

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Summary

Sr No	Particulars
1.	Implementation of guidelines of statutory/regulatory bodies
2.	Organization wide awareness and undertakings on policies with zero tolerance A. Committee and Minutes of meetings <ul style="list-style-type: none">➤ Internal Complaint Committee➤ Grievance redressal committee➤ Anti-ragging committee
3.	Mechanisms for submission of online/offline students' grievances
4.	Timely redressal of the grievances through appropriate committees



Record file
Internal Complaint Committee
PERIOD 2017-2022

VIDARBHA INSTITUTE OF TECHNOLOGY , NAGPUR

Managed by K D M Education Society

Uti, Umrer Road, Nagpur (M.S.) 441 209

(Approved by AICTE, New Delhi, Govt. of Maharashtra & Affiliated to RTM Nagpur University, Nagpur) & Dr. Babasaheb Ambedkar
Technological University, Lonere. (DBATU, Lonere)

"NAAC ACCREDITED COLLEGE"

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भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग II — खण्ड I

PART II — Section I

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं० १८]

नई दिल्ली, मंगलवार, अप्रैल २३, २०१३/ वैशाख ३, १९३५ (सक)

No. 18]

NEW DELHI, TUESDAY, APRIL 23, 2013/ VAISAKHA 3, 1935 (SAKA)

इस भाग में भिन्न पृष्ठ संख्या दी जाती है जिससे कि यह अलग संकलन के रूप में रखा जा सके।
Separate paging is given to this Part in order that it may be filed as a separate compilation.

MINISTRY OF LAW AND JUSTICE

(Legislative Department)

New Delhi, the 23rd April, 2013/Vaisakha 3, 1935 (Saka)

The following Act of Parliament received the assent of the President on the 22nd April, 2013, and is hereby published for general information:—

THE SEXUAL HARASSMENT OF WOMEN AT WORKPLACE (PREVENTION, PROHIBITION AND REDRESSAL) ACT, 2013

(No. 14 OF 2013)

[22nd April, 2013.]

An Act to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto.

WHEREAS sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under article 21 of the Constitution and right to practice any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment;

AND WHEREAS the protection against sexual harassment and the right to work with dignity are universally recognised human rights by international conventions and instruments such as Convention on the Elimination of all Forms of Discrimination against Women, which has been ratified on the 25th June, 1993 by the Government of India;

AND WHEREAS it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at workplace.

Be it enacted by Parliament in the Sixty-fourth Year of the Republic of India as follows:—

CHAPTER I

PRELIMINARY

Short title,
extent and
commencement

1. (1) This Act may be called the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

(2) It extends to the whole of India.

(3) It shall come into force on such date as the Central Government may, by notification in the Official Gazette, appoint.

Definitions.

2. In this Act, unless the context otherwise requires,—

(a) "aggrieved woman" means—

(i) in relation to a workplace, a woman, of any age whether employed or not, who alleges to have been subjected to any act of sexual harassment by the respondent;

(ii) in relation to a dwelling place or house, a woman of any age who is employed in such a dwelling place or house;

(b) "appropriate Government" means—

(i) in relation to a workplace which is established, owned, controlled or wholly or substantially financed by funds provided directly or indirectly—

(A) by the Central Government or the Union territory administration, the Central Government;

(B) by the State Government, the State Government;

(ii) in relation to any workplace not covered under sub-clause (i) and falling within its territory, the State Government;

(c) "Chairperson" means the Chairperson of the Local Complaints Committee nominated under sub-section (1) of section 7;

(d) "District Officer" means an officer notified under section 5;

(e) "domestic worker" means a woman who is employed to do the household work in any household for remuneration whether in cash or kind, either directly or through any agency on a temporary, permanent, part time or full time basis, but does not include any member of the family of the employer;

(f) "employee" means a person employed at a workplace for any work on regular, temporary, *ad hoc* or daily wage basis, either directly or through an agent, including a contractor, with or, without the knowledge of the principal employer, whether for remuneration or not, or working on a voluntary basis or otherwise, whether the terms of employment are express or implied and includes a co-worker, a contract worker, probationer, trainee, apprentice or called by any other such name;

(g) "employer" means—

(i) in relation to any department, organisation, undertaking, establishment, enterprise, institution, office, branch or unit of the appropriate Government or a local authority, the head of that department, organisation, undertaking, establishment, enterprise, institution, office, branch or unit or such other officer as the appropriate Government or the local authority, as the case may be, may by an order specify in this behalf;

(ii) in any workplace not covered under sub-clause (i), any person responsible for the management, supervision and control of the workplace.

Explanation.— For the purposes of this sub-clause “management” includes the person or board or committee responsible for formulation and administration of policies for such organisation;

(iii) in relation to workplace covered under sub-clauses (i) and (ii), the person discharging contractual obligations with respect to his or her employees;

(iv) in relation to a dwelling place or house, a person or a household who employs or benefits from the employment of domestic worker, irrespective of the number, time period or type of such worker employed, or the nature of the employment or activities performed by the domestic worker;

(h) “Internal Committee” means an Internal Complaints Committee constituted under section 4;

(i) “Local Committee” means the Local Complaints Committee constituted under section 6;

(j) “Member” means a Member of the Internal Committee or the Local Committee, as the case may be;

(k) “prescribed” means prescribed by rules made under this Act;

(l) “Presiding Officer” means the Presiding Officer of the Internal Complaints Committee nominated under sub-section (2) of section 4;

(m) “respondent” means a person against whom the aggrieved woman has made a complaint under section 9;

(n) “sexual harassment” includes any one or more of the following unwelcome acts or behaviour (whether directly or by implication) namely:—

(i) physical contact and advances; or

(ii) a demand or request for sexual favours; or

(iii) making sexually coloured remarks; or

(iv) showing pornography; or

(v) any other unwelcome physical, verbal or non-verbal conduct of sexual nature;

(o) “workplace” includes —

(i) any department, organisation, undertaking, establishment, enterprise, institution, office, branch or unit which is established, owned, controlled or wholly or substantially financed by funds provided directly or indirectly by the appropriate Government or the local authority or a Government company or a corporation or a co-operative society;

(ii) any private sector organisation or a private venture, undertaking, enterprise, institution, establishment, society, trust, non-governmental organisation, unit or service provider carrying on commercial, professional, vocational, educational, entertainment, industrial, health services or financial activities including production, supply, sale, distribution or service;

(iii) hospitals or nursing homes;

(iv) any sports institute, stadium, sports complex or competition or games venue, whether residential or not used for training, sports or other activities relating thereto;

(v) any place visited by the employee arising out of or during the course of employment including transportation provided by the employer for undertaking such journey;

(vi) a dwelling place or a house;

(p) "unorganised sector" in relation to a workplace means an enterprise owned by individuals or self-employed workers and engaged in the production or sale of goods or providing service of any kind whatsoever, and where the enterprise employs workers, the number of such workers is less than ten.

Prevention of
sexual
harassment.

3. (1) No woman shall be subjected to sexual harassment at any workplace.

(2) The following circumstances, among other circumstances, if it occurs or is present in relation to or connected with any act or behaviour of sexual harassment may amount to sexual harassment:—

- (i) implied or explicit promise of preferential treatment in her employment; or
- (ii) implied or explicit threat of detrimental treatment in her employment; or
- (iii) implied or explicit threat about her present or future employment status; or
- (iv) interference with her work or creating an intimidating or offensive or hostile work environment for her; or
- (v) humiliating treatment likely to affect her health or safety.

CHAPTER II

CONSTITUTION OF INTERNAL COMPLAINTS COMMITTEE

Constitution
of Internal
Complaints
Committee.

4. (1) Every employer of a workplace shall, by an order in writing, constitute a Committee to be known as the "Internal Complaints Committee":

Provided that where the offices or administrative units of the workplace are located at different places or divisional or sub-divisional level, the Internal Committee shall be constituted at all administrative units or offices.

(2) The Internal Committee shall consist of the following members to be nominated by the employer, namely:—

(a) a Presiding Officer who shall be a woman employed at a senior level at workplace from amongst the employees:

Provided that in case a senior level woman employee is not available, the Presiding Officer shall be nominated from other offices or administrative units of the workplace referred to in sub-section (1):

Provided further that in case the other offices or administrative units of the workplace do not have a senior level woman employee, the Presiding Officer shall be nominated from any other workplace of the same employer or other department or organisation;

(b) not less than two Members from amongst employees preferably committed to the cause of women or who have had experience in social work or have legal knowledge;

(c) one member from amongst non-governmental organisations or associations committed to the cause of women or a person familiar with the issues relating to sexual harassment:

Provided that at least one-half of the total Members so nominated shall be women.

(3) The Presiding Officer and every Member of the Internal Committee shall hold office for such period, not exceeding three years, from the date of their nomination as may be specified by the employer.

(4) The Member appointed from amongst the non-governmental organisations or associations shall be paid such fees or allowances for holding the proceedings of the Internal Committee, by the employer, as may be prescribed.

(5) Where the Presiding Officer or any Member of the Internal Committee,--

- (a) contravenes the provisions of section 16; or
- (b) has been convicted for an offence or an inquiry into an offence under any law for the time being in force is pending against him; or
- (c) he has been found guilty in any disciplinary proceedings or a disciplinary proceeding is pending against him; or
- (d) has so abused his position as to render his continuance in office prejudicial to the public interest,

such Presiding Officer or Member, as the case may be, shall be removed from the Committee and the vacancy so created or any casual vacancy shall be filled by fresh nomination in accordance with the provisions of this section.

CHAPTER III

CONSTITUTION OF LOCAL COMPLAINTS COMMITTEE

5. The appropriate Government may notify a District Magistrate or Additional District Magistrate or the Collector or Deputy Collector as a District Officer for every District to exercise powers or discharge functions under this Act.

Notification of District Officer.

6. (1) Every District Officer shall constitute in the district concerned, a committee to be known as the "Local Complaints Committee" to receive complaints of sexual harassment from establishments where the Internal Complaints Committee has not been constituted due to having less than ten workers or if the complaint is against the employer himself.

Constitution and jurisdiction of Local Complaints Committee

(2) The District Officer shall designate one nodal officer in every block, taluka and tehsil in rural or tribal area and ward or municipality in the urban area, to receive complaints and forward the same to the concerned Local Complaints Committee within a period of seven days.

(3) The jurisdiction of the Local Complaints Committee shall extend to the areas of the district where it is constituted.

7. (1) The Local Complaints Committee shall consist of the following members to be nominated by the District Officer, namely:--

Composition, tenure and other terms and conditions of Local Complaints Committee

(a) a Chairperson to be nominated from amongst the eminent women in the field of social work and committed to the cause of women;

(b) one Member to be nominated from amongst the women working in block, taluka or tehsil or ward or municipality in the district;

(c) two Members, of whom at least one shall be a woman, to be nominated from amongst such non-governmental organisations or associations committed to the cause of women or a person familiar with the issues relating to sexual harassment, which may be prescribed:

Provided that at least one of the nominees should, preferably, have a background in law or legal knowledge:

Provided further that at least one of the nominees shall be a woman belonging to the Scheduled Castes or the Scheduled Tribes or the Other Backward Classes or minority community notified by the Central Government, from time to time;

(d) the concerned officer dealing with the social welfare or women and child development in the district, shall be a member *ex officio*.

(2) The Chairperson and every Member of the Local Committee shall hold office for such period, not exceeding three years, from the date of their appointment as may be specified by the District Officer.

Provided that no monetary settlement shall be made as a basis of conciliation.

(2) Where a settlement has been arrived at under sub-section (1), the Internal Committee or the Local Committee, as the case may be, shall record the settlement so arrived and forward the same to the employer or the District Officer to take action as specified in the recommendation.

(3) The Internal Committee or the Local Committee, as the case may be, shall provide the copies of the settlement as recorded under sub-section (2) to the aggrieved woman and the respondent.

(4) Where a settlement is arrived at under sub-section (1), no further inquiry shall be conducted by the Internal Committee or the Local Committee, as the case may be.

45 of 1860. 11. (1) Subject to the provisions of section 10, the Internal Committee or the Local Committee, as the case may be, shall, where the respondent is an employee, proceed to make inquiry into the complaint in accordance with the provisions of the service rules applicable to the respondent and where no such rules exist, in such manner as may be prescribed or in case of a domestic worker, the Local Committee shall, if *prima facie* case exist, forward the complaint to the police, within a period of seven days for registering the case under section 509 of the Indian Penal Code, and any other relevant provisions of the said Code where applicable:

Provided that where the aggrieved woman informs the Internal Committee or the Local Committee, as the case may be, that any term or condition of the settlement arrived at under sub-section (2) of section 10 has not been complied with by the respondent, the Internal Committee or the Local Committee shall proceed to make an inquiry into the complaint or, as the case may be, forward the complaint to the police:

Provided further that where both the parties are employees, the parties shall, during the course of inquiry, be given an opportunity of being heard and a copy of the findings shall be made available to both the parties enabling them to make representation against the findings before the Committee.

45 of 1860. (2) Notwithstanding anything contained in section 509 of the Indian Penal Code, the court may, when the respondent is convicted of the offence, order payment of such sums as it may consider appropriate, to the aggrieved woman by the respondent, having regard to the provisions of section 15.

5 of 1908 (3) For the purpose of making an inquiry under sub-section (1), the Internal Committee or the Local Committee, as the case may be, shall have the same powers as are vested in a civil court under the Code of Civil Procedure, 1908 when trying a suit in respect of the following matters, namely:—

- (a) summoning and enforcing the attendance of any person and examining him on oath;
- (b) requiring the discovery and production of documents; and
- (c) any other matter which may be prescribed.

(4) The inquiry under sub-section (1) shall be completed within a period of ninety days.

CHAPTER V

INQUIRY INTO COMPLAINT

12. (1) During the pendency of an inquiry, on a written request made by the aggrieved woman, the Internal Committee or the Local Committee, as the case may be, may recommend to the employer to—

- (a) transfer the aggrieved woman or the respondent to any other workplace; or

Inquiry into complaint

Action during pendency of inquiry

- (b) grant leave to the aggrieved woman up to a period of three months; or
- (c) grant such other relief to the aggrieved woman as may be prescribed.

(2) The leave granted to the aggrieved woman under this section shall be in addition to the leave she would be otherwise entitled.

(3) On the recommendation of the Internal Committee or the Local Committee, as the case may be, under sub-section (1), the employer shall implement the recommendations made under sub-section (1) and send the report of such implementation to the Internal Committee or the Local Committee, as the case may be.

Inquiry report

13. (1) On the completion of an inquiry under this Act, the Internal Committee or the Local Committee, as the case may be, shall provide a report of its findings to the employer, or as the case may be, the District Officer within a period of ten days from the date of completion of the inquiry and such report be made available to the concerned parties.

(2) Where the Internal Committee or the Local Committee, as the case may be, arrives at the conclusion that the allegation against the respondent has not been proved, it shall recommend to the employer and the District Officer that no action is required to be taken in the matter.

(3) Where the Internal Committee or the Local Committee, as the case may be, arrives at the conclusion that the allegation against the respondent has been proved, it shall recommend to the employer or the District Officer, as the case may be—

(i) to take action for sexual harassment as a misconduct in accordance with the provisions of the service rules applicable to the respondent or where no such service rules have been made, in such manner as may be prescribed;

(ii) to deduct, notwithstanding anything in the service rules applicable to the respondent, from the salary or wages of the respondent such sum as it may consider appropriate to be paid to the aggrieved woman or to her legal heirs, as it may determine, in accordance with the provisions of section 15:

Provided that in case the employer is unable to make such deduction from the salary of the respondent due to his being absent from duty or cessation of employment it may direct to the respondent to pay such sum to the aggrieved woman:

Provided further that in case the respondent fails to pay the sum referred to in clause (ii), the Internal Committee or, as the case may be, the Local Committee may forward the order for recovery of the sum as an arrear of land revenue to the concerned District Officer.

(4) The employer or the District Officer shall act upon the recommendation within sixty days of its receipt by him.

Punishment
for false or
malicious
complaint and
false evidence

14. (1) Where the Internal Committee or the Local Committee, as the case may be, arrives at a conclusion that the allegation against the respondent is malicious or the aggrieved woman or any other person making the complaint has made the complaint knowing it to be false or the aggrieved woman or any other person making the complaint has produced any forged or misleading document, it may recommend to the employer or the District Officer, as the case may be, to take action against the woman or the person who has made the complaint under sub-section (1) or sub-section (2) of section 9, as the case may be, in accordance with the provisions of the service rules applicable to her or him or where no such service rules exist, in such manner as may be prescribed:

Provided that a mere inability to substantiate a complaint or provide adequate proof need not attract action against the complainant under this section:

Provided further that the malicious intent on part of the complainant shall be established after an inquiry in accordance with the procedure prescribed, before any action is recommended.

(2) Where the Internal Committee or the Local Committee, as the case may be, arrives at a conclusion that during the inquiry any witness has given false evidence or produced any forged or misleading document, it may recommend to the employer of the witness or the District Officer, as the case may be, to take action in accordance with the provisions of the service rules applicable to the said witness or where no such service rules exist, in such manner as may be prescribed.

15. For the purpose of determining the sums to be paid to the aggrieved woman under clause (ii) of sub-section (3) of section 13, the Internal Committee or the Local Committee, as the case may be, shall have regard to

Determination of compensation

(a) the mental trauma, pain, suffering and emotional distress caused to the aggrieved woman;

(b) the loss in the career opportunity due to the incident of sexual harassment;

(c) medical expenses incurred by the victim for physical or psychiatric treatment;

(d) the income and financial status of the respondent;

(e) feasibility of such payment in lump sum or in instalments.

22 of 2005

16. Notwithstanding anything contained in the Right to Information Act, 2005, the contents of the complaint made under section 9, the identity and addresses of the aggrieved woman, respondent and witnesses, any information relating to conciliation and inquiry proceedings, recommendations of the Internal Committee or the Local Committee, as the case may be, and the action taken by the employer or the District Officer under the provisions of this Act shall not be published, communicated or made known to the public, press and media in any manner:

Prohibition of publication or making known contents of complaint and inquiry proceedings.

Provided that information may be disseminated regarding the justice secured to any victim of sexual harassment under this Act without disclosing the name, address, identity or any other particulars calculated to lead to the identification of the aggrieved woman and witnesses.

17. Where any person entrusted with the duty to handle or deal with the complaint, inquiry or any recommendations or action to be taken under the provisions of this Act, contravenes the provisions of section 16, he shall be liable for penalty in accordance with the provisions of the service rules applicable to the said person or where no such service rules exist, in such manner as may be prescribed.

Penalty for publication or making known contents of complaint and inquiry proceedings

18. (1) Any person aggrieved from the recommendations made under sub-section (2) of section 13 or under clause (i) or clause (ii) of sub-section (3) of section 13 or sub-section (1) or sub-section (2) of section 14 or section 17 or non-implementation of such recommendations may prefer an appeal to the court or tribunal in accordance with the provisions of the service rules applicable to the said person or where no such service rules exist then, without prejudice to provisions contained in any other law for the time being in force, the person aggrieved may prefer an appeal in such manner as may be prescribed.

Appeal

(2) The appeal under sub-section (1) shall be preferred within a period of ninety days of the recommendations.

CHAPTER VI

DUTIES OF EMPLOYER

19. Every employer shall --

Duties of employer.

(a) provide a safe working environment at the workplace which shall include safety from the persons coming into contact at the workplace;

(b) display at any conspicuous place in the workplace, the penal consequences of sexual harassments; and the order constituting the Internal Committee under sub-section (1) of section 4;

(c) organise workshops and awareness programmes at regular intervals for sensitising the employees with the provisions of the Act and orientation programmes for the members of the Internal Committee in the manner as may be prescribed;

(d) provide necessary facilities to the Internal Committee or the Local Committee, as the case may be, for dealing with the complaint and conducting an inquiry;

(e) assist in securing the attendance of respondent and witnesses before the Internal Committee or the Local Committee, as the case may be;

(f) make available such information to the Internal Committee or the Local Committee, as the case may be, as it may require having regard to the complaint made under sub-section (1) of section 9;

(g) provide assistance to the woman if she so chooses to file a complaint in relation to the offence under the Indian Penal Code or any other law for the time being in force; 45 of 1860

(h) cause to initiate action, under the Indian Penal Code or any other law for the time being in force, against the perpetrator, or if the aggrieved woman so desires, where the perpetrator is not an employee, in the workplace at which the incident of sexual harassment took place; 45 of 1860

(i) treat sexual harassment as a misconduct under the service rules and initiate action for such misconduct;

(j) monitor the timely submission of reports by the Internal Committee.

CHAPTER VII

DUTIES AND POWERS OF DISTRICT OFFICER

Duties and powers of District Officer

20. The District Officer shall,—

(a) monitor the timely submission of reports furnished by the Local Committee;

(b) take such measures as may be necessary for engaging non-governmental organisations for creation of awareness on sexual harassment and the rights of the women.

CHAPTER VIII

MISCELLANEOUS

Committee to submit annual report

21. (1) The Internal Committee or the Local Committee, as the case may be, shall in each calendar year prepare, in such form and at such time as may be prescribed, an annual report and submit the same to the employer and the District Officer.

(2) The District Officer shall forward a brief report on the annual reports received under sub-section (1) to the State Government.

Employer to include information in annual report

22. The employer shall include in its report the number of cases filed, if any, and their disposal under this Act in the annual report of his organisation or where no such report is required to be prepared, intimate such number of cases, if any, to the District Officer.

Appropriate Government to monitor implementation and maintain data

23. The appropriate Government shall monitor the implementation of this Act and maintain data on the number of cases filed and disposed of in respect of all cases of sexual harassment at workplace.

Appropriate Government to take measures to publicise the Act

24. The appropriate Government may, subject to the availability of financial and other resources,—

(a) develop relevant information, education, communication and training materials, and organise awareness programmes, to advance the understanding of the public of the provisions of this Act providing for protection against sexual harassment of woman at workplace.

(b) formulate orientation and training programmes for the members of the Local Complaints Committee.

25. (1) The appropriate Government, on being satisfied that it is necessary in the public interest or in the interest of women employees at a workplace to do so, by order in writing,—

Power to call for information and inspection of records

(a) call upon any employer or District Officer to furnish in writing such information relating to sexual harassment as it may require;

(b) authorise any officer to make inspection of the records and workplace in relation to sexual harassment, who shall submit a report of such inspection to it within such period as may be specified in the order.

(2) Every employer and District Officer shall produce on demand before the officer making the inspection all information, records and other documents in his custody having a bearing on the subject matter of such inspection.

26. (1) Where the employer fails to—

(a) constitute an Internal Committee under sub-section (1) of section 4;

(b) take action under sections 13, 14 and 22; and

(c) contravenes or attempts to contravene or abets contravention of other provisions of this Act or any rules made thereunder,

Penalty for non-compliance with provisions of Act.

he shall be punishable with fine which may extend to fifty thousand rupees.

(2) If any employer, after having been previously convicted of an offence punishable under this Act subsequently commits and is convicted of the same offence, he shall be liable to—

(i) twice the punishment, which might have been imposed on a first conviction, subject to the punishment being maximum provided for the same offence;

Provided that in case a higher punishment is prescribed under any other law for the time being in force, for the offence for which the accused is being prosecuted, the court shall take due cognizance of the same while awarding the punishment;

(ii) cancellation, of his licence or withdrawal, or non-renewal, or approval, or cancellation of the registration, as the case may be, by the Government or local authority required for carrying on his business or activity.

27. (1) No court shall take cognizance of any offence punishable under this Act or any rules made thereunder, save on a complaint made by the aggrieved woman or any person authorised by the Internal Committee or Local Committee in this behalf.

Cognizance of offence by courts

(2) No court inferior to that of a Metropolitan Magistrate or a Judicial Magistrate of the first class shall try any offence punishable under this Act.

(3) Every offence under this Act shall be non-cognizable.

28. The provisions of this Act shall be in addition to and not in derogation of the provisions of any other law for the time being in force.

Act not in derogation of any other law.

29. (1) The Central Government may, by notification in the Official Gazette, make rules for carrying out the provisions of this Act.

Power of appropriate Government to make rules

(2) In particular and without prejudice to the generality of the foregoing power, such rules may provide for all or any of the following matters, namely:—

(a) the fees or allowances to be paid to the Members under sub-section (1) of section 4;

(b) nomination of members under clause (c) of sub-section (1) of section 7;

(c) the fees or allowances to be paid to the Chairperson, and Members under sub-section (1) of section 7;

- (d) the person who may make complaint under sub-section (2) of section 9;
- (e) the manner of inquiry under sub-section (1) of section 11;
- (f) the powers for making an inquiry under clause (c) of sub-section (2) of section 11;
- (g) the relief to be recommended under clause (c) of sub-section (1) of section 12;
- (h) the manner of action to be taken under clause (i) of sub-section (3) of section 13;
- (i) the manner of action to be taken under sub-sections (1) and (2) of section 14;
- (j) the manner of action to be taken under section 17;
- (k) the manner of appeal under sub-section (1) of section 18;
- (l) the manner of organising workshops, awareness programmes for sensitising the employees and orientation programmes for the members of the Internal Committee under clause (c) of section 19; and
- (m) the form and time for preparation of annual report by Internal Committee and the Local Committee under sub-section (1) of section 21.

(3) Every rule made by the Central Government under this Act shall be laid as soon as may be after it is made, before each House of Parliament, while it is in session, for a total period of thirty days which may be comprised in one session or in two or more successive sessions, and if, before the expiry of the session immediately following the session or the successive sessions aforesaid, both Houses agree in making any modification in the rule or both Houses agree that the rule should not be made, the rule shall thereafter have effect only in such modified form or be of no effect, as the case may be; so, however, that any such modification or annulment shall be without prejudice to the validity of anything previously done under that rule.

(4) Any rule made under sub-section (4) of section 8 by the State Government shall be laid, as soon as may be after it is made, before each House of the State Legislature where it consists of two Houses, or where such Legislature consists of one House, before that House.

Power to
remove
difficulties

30. (1) If any difficulty arises in giving effect to the provisions of this Act, the Central Government may, by order published in the Official Gazette, make such provisions, not inconsistent with the provisions of this Act, as may appear to it to be necessary for removing the difficulty:

Provided that no such order shall be made under this section after the expiry of a period of two years from the commencement of this Act.

(2) Every order made under this section shall be laid, as soon as may be after it is made, before each House of Parliament.

P.K. MALHOTRA,
Secy. to the Govt. of India

CORRIGENDA

THE PREVENTION OF MONEY-LAUNDERING (AMENDMENT) ACT, 2012

(2 of 2013)

At page 18, in line 2, for "Arts", read "Art".

At page 21, in line 14, for "Protection", read "(Protection)".



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VIDARBHA INSTITUTE OF TECHNOLOGY

Uti, Umrer Road-441209, Tel:07116-281155/56 Fax:07116-281154

E-mail id:kdmssociety@gmail.com, Website:www.vitnagpur.com

Approved by A.I.C.T.E., New Delhi, Govt. Of Maharashtra & Affiliated to RTM Nagpur University

Guidelines for Student Grievance Redressal Cell

Cell: Making mechanism to resolve any other technical issues in technical Institution imparting technical education

Position Summary:

The student grievances secretary is responsible to provide mechanism to the students for redressal of their complaints on academic and non-academic matters and resolve their issues.

STUDENT GRIEVANCE REDRESSAL COMMITTEE Constitute(SGRC):

1. A Complaint from an aggrieved student relating to the institution shall be addressed to the chairperson, Student Grievance Redressal Committee (SGRC).
2. Every AICTE approved institution shall constitute Student Grievance Redressal Committee (SGRC) with the following composition namely
 - a. Principal of the College- Chairman
 - b. One Member Secretary of the teaching faculty to be nominated by the principal.
 - c. A representative among students of the college to be nominated by the principal based on academic merit/excellence in sports/performance in co-curricular activities.
3. The term of the member shall be of two years.
4. In considering the grievances before it, SGRC shall follow principles of natural justice.
5. The SGRC shall send its report with recommendations, if any, to the concerned institution and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.

PROCEDURE FOR REDRESSAL OF GRIEVANCES BY STUDENT GRIEVANCE REDRESSAL COMMITTEE



[Signature]
PRINCIPAL

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Uti (Bhiwadi) Nagpur

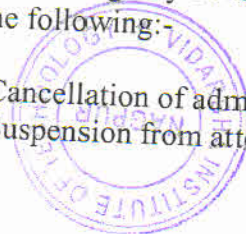
- i) On receipt of an online complaint, the Institution shall refer the complaint to the appropriate Student Grievance Redressal Committee (SGRC), along with its comments within 15 days.
- ii) Student Grievance Redressal Committee (SGRC), as the case may be, shall fix a date for hearing the complaint which shall be communicated to the institution and the aggrieved student.
- iii) An aggrieved person may appear either in person or authorize a representative to present the case.
- iv) Grievances not resolved by the Student Grievance Redressal Committee (SGRC) shall be referred to the Ombuds person, within the time period provided in these regulations.
- v) An aggrieved student who has any grievances at the programme level shall make an application first to the programme coordinator/class coordinator as the case may be. They, after verifying the facts shall try to redress the grievance within a reasonable time preferably within a week if the receipt of the complaint. If the student is not satisfied with the verdict or the solution of programme coordinator, as the case may be then the same should be placed before the head of the institution i.e. Principal and the principal shall, if necessary refer the same to the respective (Constituent) college level committee (SRGC).
- vi) The constituent college level committee, in turn, shall verify the facts and try to redress the grievance within a reasonable time preferably within a week. . If the student is not satisfied with the verdict or the solution of programme coordinator, as the case may be then the same should be placed before the university level committee.

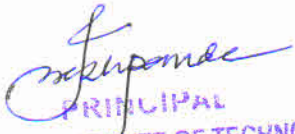
Committee is responsible for:

1. All the grievances of the students/staff which could not be settle in the routine process should be referred to this committee.
2. Committee tries to settle the issues amicably in a time bound manner.
3. Introduce a reasonable and reliable solution for grievances for various issues received from students/parents.
4. Ensure that the grievances are resolved on time impartially and confidentially.

Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

- (i) Cancellation of admission
- (ii) Suspension from attending classes




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- (iii) Withholding/withdrawing scholarship/fellowship and other benefits
- (iv) Debarring from appearing in any test/examination or other evaluation process
- (v) Withholding results
- (vi) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- (vii) Suspension/expulsion from the hostel
- (viii) Rustication from the institution for period ranging from 1 to 4 semesters
- (ix) Expulsion from the institution and consequent debarring from admission to any other institution.
- (x) Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.


Coordinator




PRINCIPAL
Chairman
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Uti (Bhiwapur), Umrer Road, Nagpur



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Guidelines for Anti-Ragging Committee

Sub: Prevention and prohibition of Ragging in technical Institutions, Universities including Deemed to be Universities imparting technical education.

F.No.37-3/Legal/AICTE/2009 – In exercise of the powers conferred under Section 23 read with Section 10 (b), (g), (p) and (q) of AICTE Act, 1987, the All India Council for Technical Education, hereby makes the following Regulations:-

1. Short title and commencement:-

- (i) These Regulations may be called the All India Council for Technical Education (Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to be Universities imparting technical education) Regulations 2009.
- (ii) They shall come into force on the date of the notification.

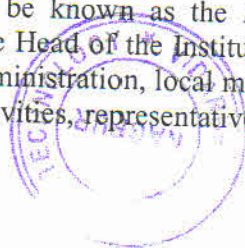
2. Objectives:-

In view of the directions of the Hon'ble Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the All India Council for Technical Education, (AICTE) brings forth these Regulations.

2. Anti-ragging Committee:

Every institution University including Deemed to be University imparting technical education shall constitute a Committee to be known as the Anti-ragging Committee to be nominated and headed by the Head of the Institution, and consisting of representatives of civil and police administration, local media, Non-Government Organizations involved in youth activities, representatives of

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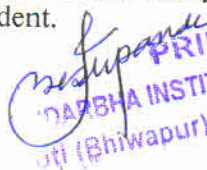
faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of level as well as gender.

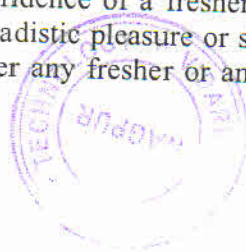
It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.

3. What constitutes Ragging: -

Ragging constitutes one or more of any of the following acts:

- a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.


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5. Measures for prevention of ragging:-

It shall be mandatory for every technical Institution, University, deemed to be University imparting technical education to take following measures for prevention of ragging at such institutions.

1. The advertisement issued for admission by a technical institution, as the case may be, shall clearly mention that ragging is totally banned and anyone found guilty of ragging and/or abetting ragging is liable to be punished.
2. The application for admission shall be accompanied by a document along with the School Leaving Certificate/Character Certificate which shall include a report on the behavioral pattern of the applicant, so that the institution can thereafter keep intense watch upon the student who has a negative entry in this regard.
3. Mobile Phones and other communication devices may be permitted in residential areas including hostels to provide access to the students particularly fresher's, to reach out for help from teachers, parents and Institution authorities.
4. The online anti-ragging application form will be filled by newly admitted students.

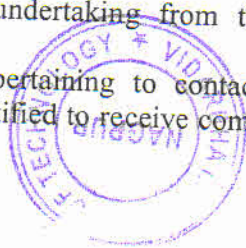
Committee is responsible for:

- a. It shall be the duty of the Anti-ragging committee, to ensure compliance with the provisions of these regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the prevention activity of ragging in the institution.
- b. Grievance committee will resolve the issues.
- c. Anti-ragging committees where the students can lodge the complaint related to ragging and are handled as per the anti-ragging rules laid by govt.
- d. Committee coordinates and maintains the transaction related to Anti-ragging activities.

Role of committee during session:

- a. Awareness in the campus regarding anti-ragging.
- b. Undertaking of students.
- c. Raids in the campus, corridor.
- d. Counseling students.
- e. To encourage the students to express their grievance/problem freely and frankly without any fear of being victimized.
- f. To publicize all students and prevalent directives and the action that can be taken against those in-charging in ragging.
- g. To consider the complaints received from the students, conduct enquiry and submit report to the anti-ragging committee along with punishment recommended for the offender.
- h. Oversee the procedure of obtaining undertaking from the students in accordance with the provisions.
- i. To provide students the information pertaining to contact address and telephone numbers of the person(s) identified to receive complaints/distress calls;


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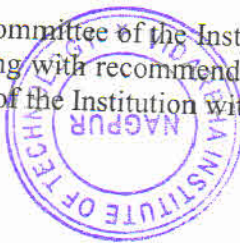


- j. To offer services of counseling and create awareness to the students.
- k. To take all necessary measures for prevention of Ragging inside the Campus.

The Procedure for handling issues of ragging will be as follows.

1. The information on ragging can be received in the following manner:
 - a. Through the notified contact details of the Committee members, and national helpline number on ragging for necessary relief in terms of the provisions of UGC regulations.
 - b. Through any other member of the institute.
 - c. From any external sources.
2. In the event of receipt of information of ragging by any of the officers mentioned at (a) above, he/she will promptly alert/inform the Chairman of the Anti-ragging Committee of the institute or any of its members. The activity shall be completed, at the most, within two hours of receipt of this information.
3. The Anti-ragging committee of the Institute shall promptly conduct a preliminary on the spot enquiry and collect details of the incident as available prima facie. The preliminary investigation/details of the incident shall be immediately brought to the notice of the Chairman of the institute. The activity shall be completed, at the most, within twenty hours of receipt of information.
4. The Anti-Ragging Committee of the Institute shall complete the enquiry and submit its report along with recommendations to the Chairman of the Anti-Ragging Committee of the Institution within fifteen days of the incident.


Coordinator




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Chairman
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Organization wide awareness and undertakings on policies with zero tolerance

(a) Prohibition of Ragging in Educational institutions Act 26, 1997 and Disciplinary Act:

Salient Features:

- Prohibition of Ragging within or outside educational institution.
- Without permission no entry is allowed within college and hostel premises.
- It is compulsory for all students to carry identity cards and need to show on demand.
- The Hostel Wardens can inspect the rooms at any time.

(b) Detention of students from Internal and External Examinations:

Salient Features:

- Students Attendance in the classes must be maintained above 75% for internal examinations Mid Term Test.
- Student detained in internal examinations are debarred from external examinations conducted.

(c) Reporting of Teaching and Non-teaching staff members:

Salient Features:

- Every teaching and non-teaching staff members must do biometric attendance.

(d) Grievance submission and redressal:

Salient Features:

- Grievance Form submitted to the concerned section in-charge as per format. Available on website: <https://vitnagpur.edu.in/grievance-redressal-cell>.
- Action taken report must be submitted within stipulated time for the closure of grievance. Information about action taken must be communicated to the individual within stipulated time.

e) Faculty Appraisal:

Salient Features:

- Office Superintendent maintains Academic Performance Indicators (API) files of every faculty member.
- Faculty members have to submit his/her Appraisal Form atleast 15 days prior to the date of increment.
- Faculty members must have atleast 50% score points to get annual appraisals.

ANNEXURE I
AFFIDAVIT BY THE STUDENT

I, _____ (full name of student with admission/registration/enrolment number)
s/o - d/o Mr./Mrs./Ms _____

- 1) I having been admitted to _____ (name of the institution) have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year _____

Signature of Deponent

Name

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month) _____ (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ month, _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE II
AFFIDAVIT BY PARENT/GUARDIAN

I, _____ Mr./Mrs./Ms.
(full name of parent/guardian) father / mother/guardian of _____
(full name of student with admission /registration/enrolment number),

- 1) having been admitted to _____ (name of the Institution), have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

- 6) I hereby declare that my word has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my word is liable to be cancelled.

Declared this _____ day of _____ month of _____ year _____

Signature of Deponent

Name:

Address:

Telephone/Mobile No:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month) and _____ (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ month, _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

INTERNAL COMPLAINT COMMITTEE
(ICC)



VIDARBHA INSTITUTE OF TECHNOLOGY , NAGPUR

Managed by K D M Education Society

Uti, Umrer Road, Nagpur (M.S.) 441 209

(Approved by AICTE, New Delhi, Govt. of Maharashtra & Affiliated to RTM Nagpur University, Nagpur) & Dr. Babasaheb Ambedkar Technological University, Lonere. (DBATU, Lonere)

"NAAC ACCREDITED COLLEGE"

E-mail : kdmcommunity@gmail.com, www.vitnagpur.in, www.vitnagpur.edu.in Phone: 9665492314, 9370054748

INTERNAL COMPLAINT COMMITTEE

NOTICE

NO : VIT-ICC-meeting of academic 2021-22

DATE: 11/07/2022

A meeting of internal committee will be held on 12/07/2022 at VIT in room no G9, ground floor, Building at 12:45 p.m. The agenda of meeting is to discuss.

Agenda:

- a) Complaints regarding Sexual Harassment.

All the committee members should note and attend.


Presiding officer & Asst. Professor
Mrs. Kiran Kimmatkar
VIT, Nagpur.

Copy to :

1. Principal and Vice-Principal, VIT, Nagpur.
2. Members of ICC.



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INTERNAL COMPLAINT COMMITTEE

Attendance of the meeting


NO :VIT-ICC-meeting of academic 2021-22


DATE: 12/07/2022


A meeting of the ICC is being held under the chairmanship of Mrs. Kiran Kimmatkar in the room no G9, Ground Floor as per the schedule and agenda noticed earlier. The attendance is as follows.


Signature

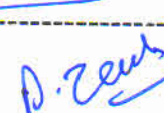
- 1) Mrs.Kiran Kimmatkar
President Officer and Asst. Professor
- 2) Dr. Nilesh Bodne
Member and Asst. Professor
- 3) Dr.Vandita Shahu
Member and Asst. Professor
- 4) Mrs. Rajshree Ninave
Member and Asst. Professor
- 5) Mrs. Dhanashree Zade
Member and Administration
- 6) Mrs. Vaishali Agrey
Member-secretary and Asst. Professor
- 7) Ms. Aditi Hatwar
Student Representative
- 8) Ms. Apeksha Ambade
Student Representative

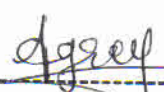




















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INTERNAL COMPLAINT COMMITTEE

Minutes of the Meeting

NO : VIT/Minutes of meeting

DATE: 13/07/2022

A meeting of ICC was held under the chairmanship of Mrs. Kiran Kimmatkar, in the room no G9, Ground Floor building of VIT, Nagpur on 12/07/2022 at 12:45 p.m.

Following is the outcome.

1. During the meeting the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act 2013 and the University Grants Commission Regulations 2015 were explained.
2. Information was given that Sexual Harassment includes unwelcome acts or behavior, remark or request for sexual favor etc.
3. Before initiating an inquiry, the Internal Complaints Committee may, at the written request of the Complainant, take steps to settle the matter between the Complainant and the Respondent through conciliation.
4. It was decided that after receipt of written complaint ICC shall send a copy to respondent within 7 days and reply must be filled within 10 days. The inquiry report will be issued within 10 days.
5. It was agreed that ICC will work for interim redressal and will prevent victimization of complainants.
6. The Complaint, complainant's identity, witnesses and proceedings is mandatory should be keep confidential.

It was found that no complaints were received regarding Sexual Harassment.

Presiding Officer and Asst. Professor

Mrs. Kiran Kimmatkar

VIT, Nagpur

Copy to:

- The Principal VIT, Nagpur.
- The Vice-Principal, VIT, Nagpur,
- Office Copy



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INTERNAL COMPLAINT COMMITTEE

Minutes of the Meeting

NO : VIT/Minutes of meeting


DATE: 06/01/2022

A meeting of ICC was held under the chairmanship of Ms. Sneha Sawarkar, in the room no G9, Ground Floor building of VIT, Nagpur on 05/01/2022 at 3:30 p.m.

Following is the outcome.

1. In the meeting the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act 2013 and the University Grants Commission Regulations 2015 were explained.
2. It was explained that Sexual Harassment includes unwelcome acts or behavior, remark or request for sexual favor etc.
3. Before initializing inquiry ICC will help the aggrieved person to make complaint and take the steps to settle the matter through fair conciliation.
4. On completion of the inquiry, the ICC shall provide a report of its findings to the employer within period of ten days from the date of completion of the inquiry and such report be made available to the concerned parties.
5. It was agreed that ICC will work for interim redressal and will prevent victimization of complainants.
6. Confidentiality with respect to details of the Complaint, complainant's identity, witnesses and proceedings is mandatory.

It was found that no complaints were received regarding Sexual Harassment.


Presiding Officer and Asst. Professor
Ms. Sneha Sawarkar
VIT, Nagpur

Copy to:

- The Principal VIT, Nagpur.
- The Vice-Principal, VIT, Nagpur,
- Office Copy



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INTERNAL COMPLAINT COMMITTEE

NOTICE

NO : VIT-ICC-meeting of academic 2021-22


DATE: 04/01/2022

A meeting of internal committee will be held on 05/01/2022 at VIT in room no G9, ground floor, Building at 3:30 p.m. The agenda of meeting is to discuss.

Agenda:

- a) Complaints regarding Sexual Harassment.

All the committee members should note and attend.


Presiding officer & Asst. Professor
Ms. Sneha Sawarkar
VIT, Nagpur.

Copy to :

1. Principal and Vice-Principal, VIT, Nagpur.
2. Members of ICC.



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INTERNAL COMPLAINT COMMITTEE

Attendance of the meeting


NO : VIT-ICC-meeting of academic 2021-22


DATE: 05/01/2022

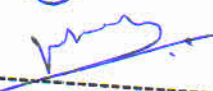
A meeting of the ICC is being held under the chairmanship of Ms. Sneha Sawarkar in the room no G9, Ground Floor as per the schedule and agenda noticed earlier. The attendance is as follows.

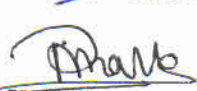
- 1) Ms. Sneha Sawarkar
President Officer and Asst. Professor
- 2) Dr. Nilesh Bodne
Member and Asst. Professor
- 3) Mr. Vinod Thakre
Member and Asst. Professor
- 4) Mrs. Rajshree Ninave
Member and Asst. Professor
- 5) Mrs. Dhanashree Zade
Member and Administration
- 6) Mrs. Vaishali Agrey
Member-secretary and Asst. Professor
- 7) Ms. Aditi Hatwar
Student Representative
- 8) Ms. Apeksha Ambade
Student Representative


Signature

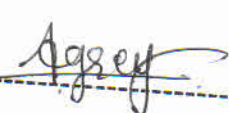


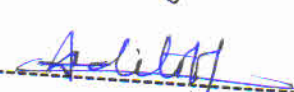





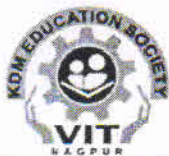












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INTERNAL COMPLAINT COMMITTEE

NOTICE

NO : VIT-ICC-meeting of academic 2020-21

DATE: 25/01/2021

A online meeting of internal committee will be held on 25/01/2021 in VIT at 4:00 p.m.
The agenda of meeting is to discuss.

Agenda:

- a) Complaints regarding Sexual Harassment.

All the committee members should note and attend.

Presiding office & Asst. Professor
Ms. Soumita Dey
VIT, Nagpur.

Copy to :

1. Principal and Vice-Principal, VIT, Nagpur.
2. Members of ICC.



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INTERNAL COMPLAINT COMMITTEE

Minutes of the Meeting

NO : VIT/Minutes of meeting

DATE: 26/01 /2021

A online meeting of ICC was held under the chairmanship of Ms. Soumita Dey , in the VIT, Nagpur on 25/01/2021 at 4:00 p.m.

Following is the outcome.

1. In the meeting, it was explained that the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act 2013 and the University Grants Commission Regulations 2015.
2. Information was given that Sexual Harassment means includes any other unwelcome physical, verbal or non-verbal conduct of sexual nature.
3. If conciliation has been reached, the IC will not be required to conduct any further inquiry.
4. The Internal Complaints Committee within 7 working days of receiving the complaint shall forward one copy to the respondent and seek a response.
5. It was agreed that ICC will work for interim redressal and will prevent victimization of complainants.
6. Confidentiality with respect to details of the Complaint, complainant's identity, witnesses and proceedings is mandatory.

It was found that no complaints were received regarding Sexual Harassment.

Presiding Officer and Asst. Professor

Ms. Soumita Dey

VIT, Nagpur

Copy to:

- The Principal VIT, Nagpur.
- The Vice-Principal, VIT, Nagpur,
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INTERNAL COMPLAINT COMMITTEE

Attendance of the meeting

NO :VIT-ICC-meeting of academic 2020-21

DATE: 25/01/2021

A online meeting of the ICC is being held under the chairmanship of Ms. Soumita Dey as per the schedule and agenda noticed earlier. The attendance is as follows.

Signature

- 1) Ms. Soumita Dey
Presiding Officer and Asst. Professor
- 2) Mr. Sachin Jambhulkar
Member and Asst. Professor
- 3) Mr. Akshay Gawai
Member and Asst. Professor
- 4) Ms. Payal Kale
Member and Asst. Professor
- 5) Ms. Pritee Nimbalkar
Member and Administration
- 6) Dr. Akshad Vaidya
Member-secretary and Asst. Professor
- 7) Ms. Aysha Patil
Student Representative
- 8) Ms. Monika Waghale
Student Representative

Handwriting practice line with a blue letter 'D' on a dashed line.

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9

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INTERNAL COMPLAINT COMMITTEE

Minutes of the Meeting

NO : VIT/Minutes of meeting

DATE: 05 /02 /2020

A meeting of ICC was held under the chairmanship of Dr. Shweta Durge, in the room no G9, Ground Floor building of VIT, Nagpur on 04 /02 /2020 at 3:30 p.m.

Following is the outcome.

1. In the meeting the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act 2013 and the University Grants Commission Regulations 2015 were explained.
2. It was explained that Sexual Harassment includes unwelcome acts or behavior, remark or request for sexual favor etc.
3. Before initializing inquiry ICC will help the aggrieved person to make complaint and take the steps to settle the matter through fair conciliation.
4. The respondent shall file his/her reply to the complaint along with a list of supporting documents, names, and addresses of witnesses, within 10 working days of receiving the complaint.
5. Internal Complaints Committee Policy mandates that the compensation by IC shall be determined based on the mental trauma, pain, suffering, and emotional distress caused to the aggrieved employee.
6. Confidentiality with respect to details of the Complaint, complainant's identity, witnesses and proceedings is mandatory.

It was found that no complaints were received regarding Sexual Harassment.

Presiding Officer and Asst. Professor

Dr. Shweta Durge

VIT, Nagpur

Copy to:

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- The Vice-Principal, VIT, Nagpur,
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INTERNAL COMPLAINT COMMITTEE

NOTICE

NO : VIT-ICC-meeting of academic 2019-20

DATE: 03 /02 /2020

A meeting of internal committee will be held on 04 /02 /2020 at VIT in room no G9, ground floor, Building at 3:30 p.m. The agenda of meeting is to discuss.

Agenda:

- a) Complaints regarding Sexual Harassment.

All the committee members should note and attend.

Presiding officer & Asst. Professor

Dr. Shweta Durge

VIT, Nagpur.

Copy to :

1. Principal and Vice-Principal, VIT, Nagpur.
2. Members of ICC.



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INTERNAL COMPLAINT COMMITTEE

Attendance of the meeting

NO : VIT-ICC-meeting of academic 2019-20

DATE: 04 /02 /2020

A meeting of the ICC is being held under the chairmanship of Dr. Shweta Durge in the room no G9, Ground Floor as per the schedule and agenda noticed earlier. The attendance is as follows.

Signature

- 1) Dr. Shweta Durge
Presiding Officer and Asst. Professor
- 2) Ms. Manisha Katwe
Member and Asst. Professor
- 3) Mr. Nilesh Bissa
Member and Asst. Professor
- 4) Ms. Manish Dhore
Member and Asst. Professor
- 5) Mrs. Chanda Lonare
Member and Administration
- 6) Ms. Priyanka Godbole
Member-secretary and Asst. Professor
- 7) Mrunal Yerpude
Student Representative
- 8) Ruchita Sonone
Student Representative

Shweta Durge

Manisha Katwe

Nilesh Bissa

Manish Dhore

Chanda Lonare

Priyanka Godbole

Mrunal Yerpude

Ruchita Sonone



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INTERNAL COMPLAINT COMMITTEE

Minutes of the Meeting

NO : VIT/Minutes of meeting

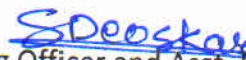
DATE: 22 /08 /2019

A meeting of ICC was held under the chairmanship of Dr. Shweta Durge, in the room no G9, Ground Floor building of VIT, Nagpur on 21 /08/2019 at 3:30 p.m.

Following is the outcome.

1. In the meeting the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act 2013 and the University Grants Commission Regulations 2015 were explained.
2. It was explained that Sexual Harassment includes unwelcome acts or behavior, remark or request for sexual favor etc.
3. Before initiating an inquiry, the Internal Complaints Committee may, at the written request of the Complainant, take steps to settle the matter between the Complainant and the Respondent through conciliation.
4. The respondent shall file his/her reply to the complaint along with a list of supporting documents, names, and addresses of witnesses, within 10 working days of receiving the complaint.
5. It was agreed that ICC will work for interim redressal and will prevent victimization of complainants.
6. Confidentiality with respect to details of the Complaint, complainant's identity, witnesses and proceedings is mandatory.

It was found that no complaints were received regarding Sexual Harassment.


Presiding Officer and Asst. Professor
Dr. Shweta Durge
VIT, Nagpur

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- The Vice-Principal, VIT, Nagpur,
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INTERNAL COMPLAINT COMMITTEE

NOTICE

NO :VIT-ICC-meeting of academic 2019-20

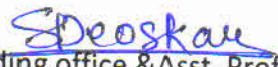
DATE: 20 /08 /2019

A meeting of internal committee will be held on 21 /08 /2019 at VIT in room no G9, ground floor, Building at 3:30 p.m. The agenda of meeting is to discuss.

Agenda:

- a) Complaints regarding Sexual Harassment.

All the committee members should note and attend.


Presiding office & Asst. Professor
Dr. Shweta Durge
VIT, Nagpur.

Copy to :

1. Principal and Vice-Principal, VIT, Nagpur.
2. Members of ICC.



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INTERNAL COMPLAINT COMMITTEE

Attendance of the meeting

NO: VIT-ICC-meeting of academic 2019-20

DATE: 21/08/2019

A meeting of the ICC is being held under the chairmanship of Dr. Shweta Durge in the room no G9, Ground Floor as per the schedule and agenda noticed earlier. The attendance is as follows.

Signature

- 1) Dr. Shweta Durge
Presiding Officer and Asst. Professor
- 2) Ms. Manisha Katwe
Member and Asst. Professor
- 3) Mr. Nilesh Bissa
Member and Asst. Professor
- 4) Ms. Manish Dhole
Member and Asst. Professor
- 5) Mrs. Chanda Lonare
Member and Administration
- 6) Ms. Priyanka Godbole
Member-secretary and Asst. Professor
- 7) Mrunal Yerpude
Student Representative
- 8) Ruchita Sonone
Student Representative

Shweta Durge

Manisha Katwe

Nilesh Bissa

Manish Dhole

Chanda Lonare

Priyanka Godbole

Mrunal Yerpude

Ruchita Sonone



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INTERNAL COMPLAINT COMMITTEE

Minutes of the Meeting

NO : VIT/Minutes of meeting

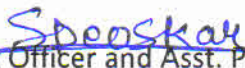
DATE: 06 /02 /2019

A meeting of ICC was held under the chairmanship of Dr. Shweta Durge, in the room no G9, Ground Floor building of VIT, Nagpur on 05 /02 /2019 at 3:30 p.m.

Following is the outcome.

1. In the meeting the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act 2013 and the University Grants Commission Regulations 2015 were explained.
2. It was explained that Sexual Harassment includes unwelcome acts or behavior, remark or request for sexual favor etc.
3. Before initializing inquiry ICC will help the aggrieved person to make complaint and take the steps to settle the matter through fair conciliation.
4. It was decided that after receipt of written complaint ICC shall send a copy to respondent within 7 days and reply must be filled within 10 days. The inquiry report will be issued within 10 days.
5. It was agreed that ICC will work for interim redressal and will prevent victimization of complainants.
6. Confidentiality with respect to details of the Complaint, complainant's identity, witnesses and proceedings is mandatory.

It was found that no complaints were received regarding Sexual Harassment.


Presiding Officer and Asst. Professor
Dr. Shweta Durge
VIT, Nagpur

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- The Vice-Principal, VIT, Nagpur,
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INTERNAL COMPLAINT COMMITTEE

NOTICE

NO : VIT-ICC-meeting of academic 2018-19

DATE: 04 /02 /2019

A meeting of internal committee will be held on 05 /02 /2019 at VIT in room no G9, ground floor, Building at 3:30 p.m. The agenda of meeting is to discuss.

Agenda:

- a) Complaints regarding Sexual Harassment.

All the committee members should note and present.


Presiding officer & Asst. Professor
Dr. Shweta Durge
VIT, Nagpur.

Copy to :

1. Principal and Vice-Principal, VIT, Nagpur.
2. Members of ICC.



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INTERNAL COMPLAINT COMMITTEE

Attendance of the meeting

NO : VIT-ICC-meeting of academic 2018-19

DATE: 05 /02 /2019

A meeting of the ICC is being held under the chairmanship of Dr. Shweta Durge in the room no G9, Ground Floor as per the schedule and agenda noticed earlier. The attendance is as follows.

Signature

1. Dr. Shweta Durge
Presiding Officer and Asst. Professor
2. Mr. Hemant Kadamdhad
Member and Asst. Professor
3. Mr. Nishkarsh Giradkar
Member and Asst. Professor
4. Ms. Nikita Paliwal
Member and Asst. Professor
5. Ms. Shalu Mule
Member and Administration
6. Mrs. Pranali Wankhede
Member-secretary and Asst. Professor
7. Sunny Patel
Student Representative
8. Leena Warade
Student Representative

S. D. Durge

H. Kadamdhad

N. Giradkar

N. Paliwal

S. Mule

P. Wankhede

Sunny Patel

Leena Warade



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INTERNAL COMPLAINT COMMITTEE

Minutes of the Meeting

NO : VIT/Minutes of meeting

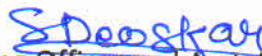
DATE: 04 /09 /2018

A meeting of ICC was held under the chairmanship of Dr. Shweta Durge, in the room no G9, Ground Floor building of VIT, Nagpur on 03/09/2018 at 3:30 p.m.

Following is the outcome.

1. In the meeting the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act 2013 and the University Grants Commission Regulations 2015 were explained.
2. It was explained that Sexual Harassment includes unwelcome acts or behavior, remark or request for sexual favor etc.
3. Before initializing inquiry ICC will help the aggrieved person to make complaint and take the steps to settle the matter through fair conciliation.
4. It was decided that after receipt of written complaint ICC shall send a copy to respondent within 7 days and reply must be filled within 10 days. The inquiry report will be issued within 10 days.
5. It was agreed that ICC will work for interim redressal and will prevent victimization of complainants.
6. Confidentiality with respect to details of the Complaint, complainant's identity, witnesses and proceedings is mandatory.

It was found that no complaints were received regarding Sexual Harassment.


Presiding Officer and Asst. Professor
Dr. Shweta Durge
VIT, Nagpur

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- The Vice-Principal, VIT, Nagpur,
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INTERNAL COMPLAINT COMMITTEE

NOTICE

NO : VIT-ICC-meeting of academic 2018-19

DATE: 03/09 /2018

A meeting of internal committee will be held on 03/09 /2018 at VIT in room no G9, ground floor, Building at 3:30 p.m. The agenda of meeting is to discuss.

Agenda:

- a) Complaints regarding Sexual Harassment.

All the committee members should note and present.


Presiding office & Asst. Professor
Dr. Shweta Durge
VIT, Nagpur.

Copy to :

1. Principal and Vice-Principal, VIT, Nagpur.
2. Members of ICC.



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INTERNAL COMPLAINT COMMITTEE

Attendance of the meeting

NO : VIT-ICC-meeting of academic 2018-19

DATE: 03/09 /2018

A meeting of the ICC is being held under the chairmanship of Dr. Shweta Durge in the room no G9, Ground Floor as per the schedule and agenda noticed earlier. The attendance is as follows.

Signature

- 1) Dr. Shweta Durge
Presiding Officer and Asst. Professor
- 2) Mr. Hemant Kadamdhad
Member and Asst. Professor
- 3) Mr. Nishkarsh Giradkar
Member and Asst. Professor
- 4) Ms. Nikita Paliwal
Member and Asst. Professor
- 5) Ms. Shalu Mule
Member and Administration
- 6) Mrs. Pranali Wankhede
Member-secretary and Asst. Professor
- 7) Sunny Patel
Student Representative
- 8) Leena Warade
Student Representative

S. D. Durge

HM

Nishkarsh

Nikita

Shalu Mule

P. Wankhede

Sunny

Leena Warade



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INTERNAL COMPLAINT COMMITTEE

Minutes of the Meeting

NO : VIT/Minutes of meeting

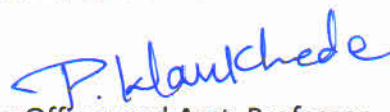
DATE: 17 /12 /2018

A meeting of ICC was held under the chairmanship of Mrs. Pranali Wankhede, in the room no G9, Ground Floor building of VIT, Nagpur on 16 /12/2018 at 3:30 p.m.

Following is the outcome.

1. In the meeting the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act 2013 and the University Grants Commission Regulations 2015 were explained.
2. It was explained that Sexual Harassment includes unwelcome acts or behavior, remark or request for sexual favor etc.
3. Before initializing inquiry ICC will help the aggrieved person to make complaint and take the steps to settle the matter through fair conciliation.
4. It was decided that after receipt of written complaint ICC shall send a copy to respondent within 7 days and reply must be filled within 10 days. The inquiry report will be issued within 10 days.
5. It was agreed that ICC will work for interim redressal and will prevent victimization of complainants.
6. Confidentiality with respect to details of the Complaint, complainant's identity, witnesses and proceedings is mandatory.

It was found that no complaints were received regarding Sexual Harassment.


Presiding Officer and Asst. Professor
Mrs. Pranali Wankhede
VIT, Nagpur

Copy to:

- The Principal VIT, Nagpur.
- The Vice-Principal, VIT, Nagpur,
- Office Copy



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INTERNAL COMPLAINT COMMITTEE

NOTICE

NO : VIT-ICC-meeting of academic 2017-18

DATE: 15 /02/2018

A meeting of internal committee will be held on 16 /02/2018 at VIT in room no G9, ground floor, Building at 3:30 p.m. The agenda of meeting is to discuss.

Agenda:

- a) Complaints regarding Sexual Harassment.

All the committee members should note and attend.


Presiding officer & Asst. Professor
Mrs. Pranali Wankhede
VIT, Nagpur.

Copy to :

1. Principal and Vice-Principal, VIT, Nagpur.
2. Members of ICC.



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INTERNAL COMPLAINT COMMITTEE

Attendance of the meeting

NO : VIT-ICC-meeting of academic 2017-18

DATE: 16 /02/2018

A meeting of the ICC is being held under the chairmanship of Mrs. Pranali Wankhede in the room no G9, Ground Floor as per the schedule and agenda noticed earlier. The attendance is as follows.

Signature

- 1) Mrs. Pranali Wankhede
Presiding Officer and Asst. Professor
- 2) Ms. Minu Kumari
Member and Asst. Professor
- 3) Ms. Nalini Bansod
Member and Asst. Professor
- 4) Ms. Nikita Paliwal
Member and Asst. Professor
- 5) Mrs. Shalu Mule
Member and Administration
- 6) Mr. Girish Garghate
Member-secretary and Asst. Professor
- 7) Ms. Ashwini Rathod
Student Representative
- 8) Aniket Bhagwatkar
Student Representative

P. Wankhede

Minu Kumari

Nalini

Nikita

Shalu Mule

Girish

Ashwini Rathod

Aniket



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INTERNAL COMPLAINT COMMITTEE

Minutes of the Meeting

NO : VIT/Minutes of meeting

DATE: 05 /01 /2017

A meeting of ICC was held under the chairmanship of Mrs. Pranali Wankhede, in the room no G9, Ground Floor building of VIT, Nagpur on 04 /01 /2017 at 3:30 p.m.

Following is the outcome.

1. In the meeting the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act 2013 and the University Grants Commission Regulations 2015 were explained.
2. It was explained that Sexual Harassment includes unwelcome acts or behavior, demand or request for sexual favours etc.
3. Before initializing inquiry ICC will help the aggrieved person to make complaint and take the steps to settle the matter through fair conciliation.
4. It was decided that after receipt of written complaint ICC shall send a copy to respondent within 7 days and reply must be filled within 10 days. The inquiry report will be issued within 10 days.
5. It was agreed that ICC will work for interim redressal and will prevent victimization of complainants.
6. The Complaint, complainant's identity, witnesses and proceedings is mandatory should be keep confidential.

It was found that no complaints were received regarding Sexual Harassment.

Presiding Officer and Asst. Professor

Mrs. Pranali Wankhede

VIT, Nagpur

Copy to:

- The Principal VIT, Nagpur.
- The Vice-Principal, VIT, Nagpur,
- Office Copy



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INTERNAL COMPLAINT COMMITTEE

NOTICE

NO :VIT-ICC-meeting of academic 2017-18


DATE: 03/08 /2017

A meeting of internal committee will be held on 04 /08 /2017 at VIT in room no G9, ground floor, Building at 3:30 p.m. The agenda of meeting is to discuss.

Agenda:

- a) Complaints regarding Sexual Harassment.

All the committee members should note and attend.


Presiding office & Asst. Professor
Mrs. Pranali Wankhede
VIT, Nagpur.

Copy to :

1. Principal and Vice-Principal, VIT, Nagpur.
2. Members of ICC.



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INTERNAL COMPLAINT COMMITTEE









Attendance of the meeting

NO : VIT-ICC-meeting of academic 2017-18

DATE: 04 /08 /2017

A meeting of the ICC is being held under the chairmanship of Mrs. Pranali Wankhede in the room no G9, Ground Floor as per the schedule and agenda noticed earlier. The attendance is as follows.

Signature

- | | |
|---|---|
| 1) Mrs. Pranali Wankhede
Presiding Officer and Asst. Professor |  |
| 2) Ms. Minu Kumari
Member and Asst. Professor |  |
| 3) Ms. Nalini Bansod
Member and Asst. Professor |  |
| 4) Ms. Nikita Paliwal
Member and Asst. Professor |  |
| 5) Mrs. Shalu Mule
Member and Administration |  |
| 6) Mr. Girish Gargate
Member-secretary and Asst. Professor |  |
| 7) Ms. Ashwini Rathod
Student Representative |  |
| 8) Aniket Bhagwatkar
Student Representative |  |

**Student Grievance Redressal
Committee(SGRC)**



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Student Grievance Redressal Cell (SGRC)

Date: 16-02-2022

Notice

Following members of Student Grievance Redressal Cell (SGRC) are hereby informed that a meeting has been scheduled on Thursday, 18-02-2022 at 11:30 a.m. in Conference room.

S.N.	Name of Faculty	Departments belongs to	Designation
1	Dr.S.B.Deshpande	Administrative Office	Chairman
2	Dr. Nilesh Bodne	Dept. of Electronics & Communication Engg	Member-Secretary
3	Dr.Pravin Kulurkar	Dept. of Computer Science & Engg	Member
4	Mr. Vaibhav Bankar	Dept. of Mechanical Engg	Member
5	Dr.Akshad Vaidya	First Year Dept.	Member
6	Mrs.Kiran Kimmatkar	Dept. of Electrical Engg	Member
7	Mrs.Vaishali Agrey	Dept. of Computer Science & Engg	Member
8	Mr.Dhiraj Deshmukh	Students Representative	Member
9	Mr.Aman Raut	Students Representative	Member

Agenda:

1. To take cognizance of the grievances received from students.
2. To discuss and evaluate the nature of the grievances.
3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter
4. Any other item with the permission of Chair.


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Meeting of Student Grievance Redressal Cell (SGRC)

Meeting of members of Student Grievance Redressal Cell (SGRC) called to order on Tuesday, 26-10-2021 at 11:30 a.m. under the Chairpersonship of Principal Dr. S. B. Deshpande.

Members Present:

S.N.	Name of Faculty	Departments belongs to	Designation	Signature
1	Dr.S.B.Deshpande	Administrative Office	Chairman	
2	Dr. Nilesh Bodne	Dept. of Electronics & Communication Engg	Member-Secretary	
3	Dr.Pravin Kulurkar	Dept. of Computer Science & Engg	Member	
4	Mr. Vaibhav Bankar	Dept. of Mechanical Engg	Member	
5	Dr.Akshad Vaidya	First Year Dept.	Member	
6	Mrs.Kiran Kimmatkar	Dept. of Electrical Engg	Member	
7	Mrs.Vaishali Agrey	Dept. of Computer Science & Engg	Member	
8	Mr.Dhiraj Deshmukh	Students Representative	Member	
9	Mr.Aman Raut	Students Representative	Member	



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Student Grievance Redressal Cell (SGRC)

Meeting of members of Student Grievance Redressal Cell (SGRC) was called to order on Tuesday, 26-10-2021 at 11:30 a.m. under the Chairpersonship of Principal Dr. S. B. Deshpande.

Venue: Conference Room

The Agenda for the discussion were as follows:

1. **Item No. 1:** To take cognizance of the grievances received from students.
2. **Item No. 2:** To discuss and evaluate the nature of the grievances.
3. **Item No. 3:** To discuss and approve the methods of redressal and appropriate action to be taken in the matter
4. **Item No. 4:** Any other item with the permission of Chair.

Minutes:

1. Item Nos. 1, 2, and 3:

Due to Covid-19 induced pandemic situation and the lockdown imposed thereby, there have been no instances of complaints or grievances registered by the learners in the time period immediately prior to the meeting date. Consequently discussion of item nos. 1, 2 and 3 is moot.

2. Item No. 4:

It was decided to communicate the mechanism of grievance redressal by the Student Grievance Redressal Cell to all the learners through:

- Issuance of Notice to learners.
- Comprehensive information link made available on the College website.



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Action Taken Report for the Meeting of Student Grievance Redressal Cell (SGRC)

Meeting of members of Student Grievance Redressal Cell (SGRC) was called to order on Wednesday, 17-02-2021 at 11:30 am. under the Chairpersonship of Principal Dr. S. B. Deshpande.

The agenda of the said meeting was as under:

1. **Item No. 1:** To take cognizance of the grievances received from students.
2. **Item No. 2:** To discuss and evaluate the nature of the grievances.
3. **Item No. 3:** To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
4. **Item No. 4:** Any other items with the permission of Chair.

As per the discussions conducted, the approved minutes in the said meeting action was taken as under:

1. Item Nos. 1, 2, and 3:

Due to Covid-19 induced pandemic situation and the lockdown imposed thereby, there had been no instances of complaints or grievances registered by the learners in the time period immediately prior to the meeting date.

Consequently, discussion of item nos. 1, 2 and 3 being moot no action needed to be taken.

2. Item No. 4:

The mechanism of grievance redressal by the Student Grievance Redressal Cell was communicated to all the learners through:

- Issuance of Notice to learners.
- Comprehensive information link made available on the College website.

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Student Grievance Redressal Cell (SGRC)

Date: 16-02-2022

Notice

Following members of Student Grievance Redressal Cell (SGRC) are hereby informed that a meeting has been scheduled on Thursday, 18-02-2022 at 11:30 a.m. in Conference room.

S.N.	Name of Faculty	Departments belongs to	Designation
1	Dr.S.B.Deshpande	Administrative Office	Chairman
2	Dr. Nilesh Bodne	Dept. of Electronics & Communication Engg	Member-Secretary
3	Dr.Pravin Kulurkar	Dept. of Computer Science & Engg	Member
4	Mr. Vaibhav Bankar	Dept. of Mechanical Engg	Member
5	Dr.Akshad Vaidya	First Year Dept.	Member
6	Mrs.Kiran Kimmatkar	Dept. of Electrical Engg	Member
7	Mrs.Vaishali Agrey	Dept. of Computer Science & Engg	Member
8	Mr.Dhiraj Deshmukh	Students Representative	Member
9	Mr.Aman Raut	Students Representative	Member

Agenda:

1. To take cognizance of the grievances received from students.
2. To discuss and evaluate the nature of the grievances.
3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter
4. Any other item with the permission of Chair.

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Student Grievance Redressal Cell (SGRC)

Date: 16-02-2021

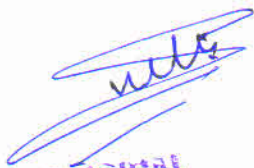
Notice

Following members of Student Grievance Redressal Cell (SGRC) are hereby informed that a meeting has been scheduled on Wednesday, 17-02-2021 at 11:30 a.m. in Conference room.

S.NO	Name Of Faculty	Departments belongs to	Designation
1	Dr.S. Uttarwar	Administrative Office	Chairman
2	Mr. Nilesh Bodne	Dept. of Electronics & Communication Engg	Member-Secretary
3	Mr.Pravin Kulurkar	Dept. of Computer Science & Engg	Member
4	Mr. Hitesh bisen	Dept. of Mechanical Engg	Member
5	Ms. Pallavi Ghugul	Dept. of Mechanical Engg	Member
6	Mr. Sumit agarwal	Dept. of first year	Member

Agenda:

1. To take cognizance of the grievances received from students.
2. To discuss and evaluate the nature of the grievances.
3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter
4. Any other item with the permission of Chair.


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Meeting of Student Grievance Redressal Cell (SGRC)

Date: 17-02-2021

Meeting of members of Student Grievance Redressal Cell (SGRC) called to order on Wednesday, 17-02-2021 at 11:30 a.m. under the Chairpersonship of Principal Dr. S. Uttarwar

Members Present:

S.N.	Name of Faculty	Departments belongs to	Designation	Signature
1	Dr.S. Uttarwar	Administrative Office	Chairman	
2	Mr. Nilesh Bodne	Dept. of Electronics & Communication Engg	Member-Secretary	
3	Mr. Pravin Kulurkar	Dept. of Computer Science & Engg	Member	
4	Mr. Hitesh Bisen	Dept. of Mechanical Engg	Member	
5	Ms. Pallavi Ghugul	Dept. of Mechanical Engg	Member	
6	Mr. Sumit Agarwal	Dept. of first year	Member	



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Student Grievance Redressal Cell (SGRC)

Meeting of members of Student Grievance Redressal Cell (SGRC) was called to order on Wednesday, 17-02-2021 at 11:30 a.m. under the Chairpersonship of Principal Dr. S. Uttarwar

Venue: Conference Room

The Agenda for the discussion were as follows:

1. **Item No. 1:** To take cognizance of the grievances received from students.
2. **Item No. 2:** To discuss and evaluate the nature of the grievances.
3. **Item No. 3:** To discuss and approve the methods of redressal and appropriate action to be taken in the matter
4. **Item No. 4:** Any other item with the permission of Chair.

Minutes:

1. Item Nos. 1, 2, and 3:

Due to Covid-19 induced pandemic situation and the lockdown imposed thereby, there have been no instances of complaints or grievances registered by the learners in the time period immediately prior to the meeting date. Consequently discussion of item nos. 1, 2 and 3 is moot.

2. Item No. 4:

It was decided to communicate the mechanism of grievance redressal by the Student Grievance Redressal Cell to all the learners through:

- Issuance of Notice to learners.
- Comprehensive information link made available on the College website.



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Action Taken Report for the Meeting of Student Grievance Redressal Cell (SGRC)

Meeting of members of Student Grievance Redressal Cell (SGRC) was called to order on Wednesday, 17-02-2021 at 11:30 a.m. under the Chairpersonship of Principal Dr. S. Uttarwar. The agenda of the said meeting was as under:

1. **Item No. 1:** To take cognizance of the grievances received from students.
2. **Item No. 2:** To discuss and evaluate the nature of the grievances.
3. **Item No. 3:** To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
4. **Item No. 4:** Any other item with the permission of Chair.

As per the discussions conducted and the approved minutes in the said meeting action was taken as under:

1. Item Nos. 1, 2, and 3:


Due to Covid-19 induced pandemic situation and the lockdown imposed thereby, there had been no instances of complaints or grievances registered by the learners in the time period immediately prior to the meeting date.

Consequently, discussion of item nos. 1, 2 and 3 being moot no action needed to be taken.

2. Item No. 4:

The mechanism of grievance redressal by the Student Grievance Redressal Cell was communicated to all the learners through:

- Issuance of Notice to learners.
- Comprehensive information link made available on the College website.


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Student Grievance Redressal Cell (SGRC)

Date: 18-02-2020

Notice

Following members of Student Grievance Redressal Cell (SGRC) are hereby informed that a meeting has been scheduled on Wednesday, 19-02-2020 at 11:30 a.m. in Conference room.

S.NO	Name Of Faculty	Departments belongs to	Designation
1	Dr.S. Uttarwar	Administrative Office	Chairman
2	Dr. Nilesh Bodne	Dept. of Electronics & Communication Engg	Member-Secretary
3	Mr. Nilesh Gole	Dept. of Computer Science & Engg	Member
4	Ms. Prachi Rathod	Dept. of Computer Science & Engg	Member
5	Ms. Bharati Bopche	Dept. of Mechanical Engg	Member
6	Mr. Vikas Zode	Dept. of Electrical Engg	Member
7	Mr. Ranvir Darwade	Dept. of First year	Member

Agenda:

1. To take cognizance of the grievances received from students.
2. To discuss and evaluate the nature of the grievances.
3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter
4. Any other item with the permission of Chair.

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Meeting of Student Grievance Redressal Cell (SGRC)

Date: 18-02-2020

Meeting of members of Student Grievance Redressal Cell (SGRC) called to order on Wednesday, 19-02-2020 at 11:30 a.m. under the Chairpersonship of Principal Dr. S. Uttarwar

Members Present:

S.N.	Name of Faculty	Departments belongs to	Designation	Signature
1	Dr.S. Uttarwar	Administrative Office	Chairman	
2	Dr. Nilesh Bodne	Dept. of Electronics & Communication Engg	Member-Secretary	
3	Mr. Nilesh Gole	Dept. of Computer Science & Engg	Member	
4	Ms. Prachi Rathod	Dept. of Computer Science & Engg	Member	
5	Ms. Bharati Bopche	Dept. of Mechanical Engg	Member	
6	Mr. Vikas Zode	Dept. of Electrical Engg	Member	
7	Mr. Ranvir Darwade	Dept. of First year	Member	



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Student Grievance Redressal Cell (SGRC)

Meeting of members of Student Grievance Redressal Cell (SGRC) was called to order on Wednesday, 19-02-2020 at 11:30 a.m. under the Chairpersonship of Principal Dr. S. Uttarwar

Venue: Conference Room

The Agenda for the discussion were as follows:

1. **Item No. 1:** To take cognizance of the grievances received from students.
2. **Item No. 2:** To discuss and evaluate the nature of the grievances.
3. **Item No. 3:** To discuss and approve the methods of redressal and appropriate action to be taken in the matter
4. **Item No. 4:** Any other item with the permission of Chair.

Minutes:

1. Item Nos. 1, 2, and 3:

In the session 2019-20, there have been no instances of complaints or grievances registered by the learners in the time period immediately prior to the meeting date. Consequently discussion of item nos. 1, 2 and 3 is moot.

2. Item No. 4:

It was decided to communicate the mechanism of grievance redressal by the Student Grievance Redressal Cell to all the learners through:

- Issuance of Notice to learners.
- Comprehensive information link made available on the College website.



VIDARBHA INSTITUTE OF TECHNOLOGY, NAGPUR

Managed by K D M Education Society

Uti, Umrer Road, Nagpur (M.S.) 441 209

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Action Taken Report for the Meeting of Student Grievance Redressal Cell (SGRC)

Meeting of members of Student Grievance Redressal Cell (CGRC) was called to order on Wednesday, 19-02-2020 at 11:30 a.m. under the Chairpersonship of Principal Dr. S. Utterwar. The agenda of the said meeting was as under:

1. **Item No. 1:** To take cognizance of the grievances received from students.
2. **Item No. 2:** To discuss and evaluate the nature of the grievances.
3. **Item No. 3:** To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
4. **Item No. 4:** Any other item with the permission of Chair.

As per the discussions conducted and the approved minutes in the said meeting action was taken as under:

1. Item Nos. 1, 2, and 3:

There had been no instances of complaints or grievances registered by the learners in the time period immediately prior to the meeting date.

Consequently, discussion of item nos. 1, 2 and 3 being moot no action needed to be taken.

2. Item No. 4:

The mechanism of grievance redressal by the Student Grievance Redressal Cell was communicated to all the learners through:

- Issuance of Notice to learners.
- Comprehensive information link made available on the College website.


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Student Grievance Redressal Cell (CGRC)

Date: 18-02-2019

Notice

Following members of Student Grievance Redressal Cell (CGRC) are hereby informed that a meeting has been scheduled on Wednesday, 20-02-2019 at 11:30 a.m. in Conference room.

S.NO	Name Of Faculty	Departments belongs to	Designation
1	Dr.S. Uttarwar	Administrative Office	Chairman
2	Mr. Nilesh Bodne	Dept. of Electronics & Communication Engg	Member-Secretary
3	Ms. Priya Khobragade	Dept. of Computer Science & Engg	Member
4	Mr. Ankush Fating	Dept. of Mechanical Engg	Member
5	Mr. Manish Dhore	Dept. of first year	Member

Agenda:

1. To take cognizance of the grievances received from students.
2. To discuss and evaluate the nature of the grievances.
3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter
4. Any other item with the permission of Chair.

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Meeting of Student Grievance Redressal Cell (CGRC)

Date: 20-02-2019

Meeting of members of Student Grievance Redressal Cell (CGRC) called to order on Wednesday, 20-02-2019 at 11:30 a.m. under the Chairpersonship of Principal Dr. S. Uttarwar

Members Present:

S.NO	Name Of Faculty	Departments belongs to	Designation	Signature
1	Dr.S. Uttarwar	Administrative Office	Chairman	
2	Mr. Nilesh Bodne	Dept. of Electronics & Communication Engg	Member-Secretary	
3	Ms. Priya Khobragade	Dept. of Computer Science & Engg	Member	
4	Mr. Ankush Fating	Dept. of Mechanical Engg	Member	
5	Mr. Manish Dhore	Dept. of first year	Member	



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Student Grievance Redressal Cell (CGRC)

Meeting of members of Student Grievance Redressal Cell (CGRC) was called to order on Wednesday, 20-02-2019 at 11:30 a.m. under the Chairpersonship of Principal Dr. S. Uttarwar

Venue: Conference Room

The Agenda for the discussion were as follows:

1. **Item No. 1:** To take cognizance of the grievances received from students.
2. **Item No. 2:** To discuss and evaluate the nature of the grievances.
3. **Item No. 3:** To discuss and approve the methods of redressal and appropriate action to be taken in the matter
4. **Item No. 4:** Any other item with the permission of Chair.

Minutes:

1. Item Nos. 1, 2, and 3:

In the session 2018-19, there have been no instances of complaints or grievances registered by the learners in the time period immediately prior to the meeting date. Consequently discussion of item nos. 1, 2 and 3 is moot.

2. Item No. 4:

It was decided to communicate the mechanism of grievance redressal by the Student Grievance Redressal Cell to all the learners through:

- Issuance of Notice to learners.
- Comprehensive information link made available on the College website.



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Action Taken Report for the Meeting of Student Grievance Redressal Cell (CGRC)

Meeting of members of Student Grievance Redressal Cell (CGRC) was called to order on Wednesday, 20-02-2019 at 11:30 a.m. under the Chairpersonship of Principal Dr. S. Uttarwar. The agenda of the said meeting was as under:

1. **Item No. 1:** To take cognizance of the grievances received from students.
2. **Item No. 2:** To discuss and evaluate the nature of the grievances.
3. **Item No. 3:** To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
4. **Item No. 4:** Any other item with the permission of Chair.

As per the discussions conducted and the approved minutes in the said meeting action was taken as under:

1. Item Nos. 1, 2, and 3:


There had been no instances of complaints or grievances registered by the learners in the time period immediately prior to the meeting date.

Consequently, discussion of item nos. 1, 2 and 3 being moot no action needed to be taken.

2. Item No. 4:

The mechanism of grievance redressal by the Student Grievance Redressal Cell was communicated to all the learners through:

- Issuance of Notice to learners.
- Comprehensive information link made available on the College website.


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Student Grievance Redressal Cell (SGRC)

Date: 13-02-2018

Notice

Following members of College Grievance Redressal Cell (SGRC) are hereby informed that a meeting has been scheduled on Wednesday, 14-02-2018 at 11:30 a.m. in Conference room.

S.N.	Name of Faculty	Departments belongs to	Designation
1	Dr. S. Uttarwar	Administrative office	Chairman
2	Mr. Nilesh Bodne	Electronics & Communication Engg.	Member Secretary
3	Mr. Pravin Kulurkar	Computer Science & Engg.	Member
4	Ms. Dipali Nitnaware	Electronics & Communication Engg.	Member
5	Mr. Dilip Shrivastav	First Year Dept.	Member

Agenda:

1. To take cognizance of the grievances received from students.
2. To discuss and evaluate the nature of the grievances.
3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter
4. Any other item with the permission of Chair.

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Meeting of Student Grievance Redressal Cell (SGRC)

Date: 15-02-2018

Meeting of members of Student Grievance Redressal Cell (SGRC) called to order on Wednesday, 14-02-2018 at 11:30 a.m. under the Chairpersonship of Principal Dr. S. Uttarwar

Members Present:

S.N.	Name of Faculty	Departments belongs to	Designation	Signature
1	Dr. S. Uttarwar	Administrative office	Chairman	
2	Mr. Nilesh Bodne	Electronics & Communication Engg.	Member Secretary	
3	Mr. Pravin Kulurkar	Computer Science & Engg.	Member	
4	Ms. Dipali Nitnaware	Electronics & Communication Engg.	Member	
5	Mr. Dilip Shrivastav	First Year Dept.	Member	

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Student Grievance Redressal Cell (SGRC)

Meeting of members of Student Grievance Redressal Cell (SGRC) was called to order on Wednesday, 14-02-2018 at 11:30 a.m. under the Chairpersonship of Principal Dr. S. Uttarwar

Venue: Conference Room

The Agenda for the discussion were as follows:

1. **Item No. 1:** To take cognizance of the grievances received from students.
2. **Item No. 2:** To discuss and evaluate the nature of the grievances.
3. **Item No. 3:** To discuss and approve the methods of redressal and appropriate action to be taken in the matter
4. **Item No. 4:** Any other item with the permission of Chair.

Minutes:

1. Item Nos. 1, 2, and 3:

In the session 2017-18, there have been no instances of complaints or grievances registered by the learners in the time period immediately prior to the meeting date. Consequently discussion of item nos. 1, 2 and 3 is moot.

2. Item No. 4:

It was decided to communicate the mechanism of grievance redressal by the Student Grievance Redressal Cell to all the learners through:

- Issuance of Notice to learners.
- Comprehensive information link made available on the College website.



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Action Taken Report for the Meeting of Student Grievance Redressal Cell (SGRC)

Meeting of members of Student Grievance Redressal Cell (SGRC) was called to order on Wednesday, 14-02-2018 at 11:30 a.m. under the Chairpersonship of Principal Dr. S. Utterwar. The agenda of the said meeting was as under:

1. **Item No. 1:** To take cognizance of the grievances received from students.
2. **Item No. 2:** To discuss and evaluate the nature of the grievances.
3. **Item No. 3:** To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
4. **Item No. 4:** Any other item with the permission of Chair.

As per the discussions conducted and the approved minutes in the said meeting action was taken as under:

1. Item Nos. 1, 2, and 3:

There had been no instances of complaints or grievances registered by the learners in the time period immediately prior to the meeting date.

Consequently, discussion of item nos. 1, 2 and 3 being moot no action needed to be taken.

2. Item No. 4:

The mechanism of grievance redressal by the Student Grievance Redressal Cell was communicated to all the learners through:

- Issuance of Notice to learners.
- Comprehensive information link made available on the College website.

PRINCIPAL
VIDARBHA INSTITUTE OF TECHNOLOGY
Uti (Bhiwapur), Umrer Road, Nagpur

Anti-Ragging Committee



Managed by K.D.M. Education Society

VIDARBHA INSTITUTE OF TECHNOLOGY

Uti, Umrer Road-441209, Tel:07116-281155/56 Fax: 07116-281154

E-mail id:kdmssociety@gmail.com, Website: www.vitnagpur.com

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& Affiliated to DBATU Lonere Raigad

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Sub: Formation of Anti- Ragging Committee.


In compliance of the directives of the Regional Joint Director of Education – Nagpur, Maharashtra, the Institution has formed the following Anti-Ragging Committee on 16th August 2021 for overseeing the implementation of the provisions of the verdict with immediate effect:

Institute Level Anti-Ragging Committee:

S.NO	Name	Department	Designation
1	Dr.S.B.Deshpande	Administrative Office	Chairman
2	Dr. Nilesh Bodne	Dept. of Electronics & Communication Engg	Member -secretary
3	Dr.Pravin Kulurkar	Dept. of Computer Science & Engg	Member
4	Mrs.Kiran Kimmatkar	Dept. of Electrical Engg	Member
5	Mr. Amrut Patil	Representative of civil and Police administration	Member
6	Mr.Chandrakant Madane	Representative of civil and Police administration	Member
7	Mr. Anil Gajbhiye	Representative Parents	Member
8	Mr. Rajkumar Nagose	Scholarship dept.	Member
9	Mr. Yash Katole	Student Representative	Member
10	Mr. Milcha Gajbhiye	Student Representative	Member

The Institute level Anti-Ragging Committee shall work in coordination with the Institute and oversee the implementation of the provisions of the verdict.

All concerned officials of the Institution, Students, Parents and Guardians of the students, members of the Anti-Ragging Committee are hereby requested to adhere to the stipulations and effectively monitor and comply with the provisions made in the directives of the Regional Joint Director of Education. The rules and policies framed for Anti-Ragging committee are attached in Annexure I. Administrative action in the event of ragging taken by the Head of the Institution is attached in Annexure II.


Dr. S. B. Deshpande
VIDARBHA INSTITUTE OF TECHNOLOGY
Principal
Uti (Bhiwapur), Umrer Road, Nagpur

Annexure-I

Ragging consists of one or more of the following acts:

- Any conduct by any student or students whether by words spoken, written or by an act which has the effect of teasing, treating, and handling, with rudeness a fresher or any other student.
- Indulging in indiscipline activities by any student or students which causes annoyance, hardship, physical, psychological harm, or to raise fear, apprehension thereof in any fresher or any other student.
- Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by the students.
- Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Annexure II

The Institution shall punish a student even found guilty of ragging herein under:

- Suspension from attending classes and academic privileges.
- Withholding/withdrawing scholarship/fellowship and other benefits.
- Debarring from appearing in any test/examination or other evaluation process.
- Debarring from representing the institution in any regional, national or International meet, tournament, youth festival, etc.
- Suspension/Expulsion from the hostel.
- Cancellation of admission.
- Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

MINUTES OF ANTI-RAGGING COMMITTEE

MINUTES OF THE 1ST MEETING OF THE COLLEGE ANTI-RAGGING COMMITTEE FOR THE ACADEMIC YEAR 2021-2022

HELD ON 16TH AUGUST 2021 IN THE PRINCIPAL'S OFFICE AT 12.30 P.M

The 1st Meeting of the Anti-Ragging Committee constituted for the academic session 2021-22 was held on 16th August 2021 at 12.30 p.m. in the Principal's Office to discuss on the agenda.

The following members are present:

- 1) Principal – Dr. S. B. Deshpande
- 2) Vice Principal – Prof. Nilesh Bodne
- 3) Member- Dr. Pravin Kulurkar
- 4) Member- Prof. Kiran Kimmatkar
- 5) Member- Mr. Amrut Patil
- 6) Member- Mr. Chandrashekhar Madane
- 7) Member- Rajkumar Nagose
- 8) Member- Mr. Anil Gajbhiye

The proceedings of the 1st Meeting of the Anti-Ragging Committee members started at 12.30 p.m. under the chairmanship of Dr. S. B. Deshpande, Principal. Thereafter Dr. Nilesh Bodne, Vice Principal, cordially welcomed all the members to the meeting and afterwards, the business of the meeting followed on taking the agenda item wise.

Item No.1:

To read and confirmation of the of the Anti-Ragging Committee formed on August 16th 2021.

The Committee formation was confirmed by the Principal.

Item No.2:

Confirmation/adoption regarding the circulars:

It was unanimously decided that the college will strictly adopt the rules and regulations as per the notifications and accordingly measures will be taken in this matter.

Item No.3:

Regarding matters relating to any complaint from students, it was stated that there was not even a single ragging case in our college during the past or in the present academic session. All students of this college in respective of classes, study in a very friendly and peaceful atmosphere.

As there were no other matters for discussion, the meeting ended with vote of thanks and regards to all the members present.



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& Affiliated to DBATU Lonere Raigad
"NAAC ACCREDITED"

Sub: Formation of Anti- Ragging Committee.

In compliance of the directives of the Regional Joint Director of Education – Nagpur, Maharashtra, the Institution has formed the following Anti-Ragging Committee on 14th October 2020 for overseeing the implementation of the provisions of the verdict with immediate effect:


Institute Level Anti-Ragging Committee:

Sr No	Name	Department	Designation
1	Dr.S. Uttarwar	Administrative Office	Chairman
2	Mr. Nilesh Bodne	Dept. of Electronics & Communication Engg	Member -secretary
3	Mr.Pravin Kulurkar	Dept. of Computer Science & Engg	Member
4	Mr. Suraj khillare		Member
5	Mr. Akshay Gawai	Representative of civil and Police administration	Member
6	Mr. Natraj Wadhai	Representative of civil and Police administration	Member
7	Ms. Shradha pandey	Dept. of Mechanical Engg	Member
8	Mr. Rajkumar Nagose	Scholarship deppt.	Member
9	Ms. Yogita Kawadu	Student's Representative	Member
10	Mr. Aniket Bhoyar	Student's Representative	Member

The Institute level Anti-Ragging Committee shall work in coordination with the Institute and oversee the implementation of the provisions of the verdict.

All concerned officials of the Institution, Students, Parents and Guardians of the students, members of the Anti-Ragging Committee are hereby requested to adhere to the stipulations and effectively monitor and comply with the provisions made in the directives of the Regional Joint Director of Education. The rules and policies

framed for Anti-Ragging committee are attached in Annexure I. Administrative action in the event of ragging taken by the Head of the Institution is attached in Annexure II.


Principal
PRINCIPAL
VIDARBHA INSTITUTE OF TECHNOLOGY
Uti (Bhiwapur), Umrer Road, Nagpur

Annexure I

Ragging consists of one or more of the following acts:

- Any conduct by any student or students whether by words spoken, written or by an act which has the effect of teasing, treating, and handling, with rudeness a fresher or any other student.
- Indulging in indiscipline activities by any student or students which causes annoyance, hardship, physical, psychological harm, or to raise fear, apprehension thereof in any fresher or any other student.
- Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by the students.
- Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Annexure II

The Institution shall punish a student even found guilty of ragging herein under:

- Suspension from attending classes and academic privileges.
- Withholding/withdrawing scholarship/fellowship and other benefits.
- Debarring from appearing in any test/examination or other evaluation process.
- Debarring from representing the institution in any regional, national or International meet, tournament, youth festival, etc.
- Suspension/Expulsion from the hostel.
- Cancellation of admission.
- Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

MINUTES OF ANTI-RAGGING COMMITTEE

MINUTES OF THE 1ST MEETING OF THE COLLEGE ANTI-RAGGING COMMITTEE FOR THE ACADEMIC YEAR 2020-2021

HELD ON 14th October 2020 WITH THE PRINCIPAL'S ONLINE AT 12.30 P.M

The 1st Meeting of the Anti-Ragging Committee constituted for the academic session 2020-2021 was held on 14th October 2020 at 12.30 p.m. in the Principal's ONLINE to discuss on the agenda.

The following members are present:

- 1) Principal – Dr. S. S. Uttarwar
- 2) Vice Principal – Prof. Nilesh Bodne
- 3) Member- Prof.Pravin Kulurkar
- 4) Member- Prof. . Suraj khillare
- 5) Member- Mr. Akshay Gawai
- 6) Member- Rajkumar Nagose

The proceedings of the Ist Meeting of the Anti-Ragging Committee members started at 12.30 p.m. under the chairmanship of Dr.S.S.Uttarwar, Principal. Thereafter Prof. Nilesh Bodne, Vice Principal, cordially welcomed all the members to the meeting and afterwards, the business of the meeting followed on taking the agenda item wise.

Item No.1:

To read and confirmation of the of the Anti-Ragging Committee formed on October 14th 2020.

The Committee formation was confirmed by the Principal.

Item No.2:

Confirmation/adoption regarding the circulars:

Item No.3:

Regarding matters relating to any complaint from students, it was stated that there was not even a single ragging case in our college during the past or in the present academic session.

As there were no other matters for discussion, the meeting ended with vote of thanks and regards to all the members present.



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& Affiliated to DBATU Lonere Raigad

"NAAC ACCREDITED"

Sub: Formation of Anti- Ragging Committee.

In compliance of the directives of the Regional Joint Director of Education – Nagpur, Maharashtra, the Institution has formed the following Anti-Ragging Committee on 16th August 2019 for overseeing the implementation of the provisions of the verdict with immediate effect:

Institute Level Anti-Ragging Committee:

Sr No	Name	Department	Designation
1	Dr.S. Uttarwar	Administrative Office	Chairman
2	Mr. Nilesh Bodne	Dept. of Electronics & Communication Engg	Member -secretary
3	Ms. Mohini Gawande	Dept. of Computer Science & Engg	Member
4	Mr. Radheshyam Yadav	Dept. of Mechanical Engg	Member
5	Ms. Mona Wankhede	Dept. of Electrical Engg	Member
6	Mr. Jitendra Pankawase	Dept. of First year	Member
7	Ms. Bhavika Rane	Student's Representative	Member
8	Ms. Swati Jarhad	Student's Representative	Member
9	Ms. Rutuja Ramde	Student's Representative	Member
10	Mr. Pravin Upgrade	Student's Representative	Member

The Institute level Anti-Ragging Committee shall work in coordination with the Institute and oversee the implementation of the provisions of the verdict.

All concerned officials of the Institution, Students, Parents and Guardians of the students, members of the Anti-Ragging Committee are hereby requested to adhere to the stipulations and effectively monitor and comply with the provisions made in the directives of the Regional Joint Director of Education. The rules and policies

framed for Anti-Ragging committee are attached in Annexure I. Administrative action in the event of ragging taken by the Head of the Institution is attached in Annexure II.


Principal
PRINCIPAL
VIDARBA INSTITUTE OF TECHNOLOGY
Uti (Bhiwapur), Umrer Road, Nagpu

Annexure I

Ragging consists of one or more of the following acts:

- Any conduct by any student or students whether by words spoken, written or by an act which has the effect of teasing, treating, and handling, with rudeness a fresher or any other student.
- Indulging in indiscipline activities by any student or students which causes annoyance, hardship, physical, psychological harm, or to raise fear, apprehension thereof in any fresher or any other student.
- Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by the students.
- Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Annexure II

The Institution shall punish a student even found guilty of ragging herein under:

- Suspension from attending classes and academic privileges.
- Withholding/withdrawing scholarship/fellowship and other benefits.
- Debarring from appearing in any test/examination or other evaluation process.
- Debarring from representing the institution in any regional, national or International meet, tournament, youth festival, etc.
- Suspension/Expulsion from the hostel.
- Cancellation of admission.
- Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

MINUTES OF ANTI-RAGGING COMMITTEE

MINUTES OF THE 1ST MEETING OF THE COLLEGE ANTI-RAGGING COMMITTEE FOR THE ACADEMIC YEAR 2019-2020

HELD ON 16TH AUGUST 2019 IN THE PRINCIPAL'S OFFICE AT 12.30 P.M

The 1st Meeting of the Anti-Ragging Committee constituted for the academic session 2019-2020 was held on 16th August 2019 at 12.30 p.m. in the Principal's Office to discuss on the agenda.

The following members are present:

- 1) Principal – Dr. S. S. Uttarwar
- 2) Vice Principal – Prof. Nilesh Bodne
- 3) Member- Prof. Mohini Gawande
- 4) Member- Prof. Radeshyaam Yadav
- 5) Member- Prof. Mona Wankhede
- 6) Member- Prof. Jitendra Pankawase

The proceedings of the 1st Meeting of the Anti-Ragging Committee members started at 12.30 p.m. under the chairmanship of Dr. S. S. Uttarwar, Principal. Thereafter Prof. Nilesh Bodne, Vice Principal, cordially welcomed all the members to the meeting and afterwards, the business of the meeting followed on taking the agenda item wise.

Item No.1:

To read and confirmation of the of the Anti-Ragging Committee formed on August 16th 2019.

The Committee formation was confirmed by the Principal.

Item No.2:

Confirmation/adoption regarding the circulars:

It was unanimously decided that the college will strictly adopt the rules and regulations as per the notifications and accordingly measures will be taken in this matter.

Item No.3:

Regarding matters relating to any complaint from students, it was stated that there was not even a single ragging case in our college during the past or in the present academic session. All students of this college in respective of classes, study in a very friendly and peaceful atmosphere.

As there were no other matters for discussion, the meeting ended with vote of thanks and regards to all the members present.



Managed by K.D.M. Education Society

VIDARBHA INSTITUTE OF TECHNOLOGY

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Approved by A.I.C.T.E., New Delhi, Govt. Of Maharashtra & Affiliated to RTM Nagpur University, Nagpur
"NAAC ACCREDITED"

Sub: Formation of Anti- Ragging Committee.

In compliance of the directives of the Regional Joint Director of Education – Nagpur, Maharashtra, the Institution has formed the following Anti-Ragging Committee on 13th August 2018 for overseeing the implementation of the provisions of the verdict with immediate effect:

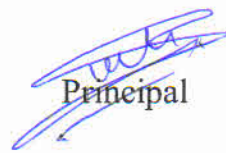
Institute Level Anti-Ragging Committee:

Sr No	Name	Department	Designation
1	Dr.S. Uttarwar	Administrative Office	Chairman
2	Mr. Nilesh Bodne	Dept. of Electronics & Communication Engg	Member -secretary
3	Mr. Rakesh Vidhate	Dept. of Mechanical Engg	Member
4	Mr. Pratik Umathe	Dept. of Mechanical Engg	Member
5	Dr. Akshad Vaidya	Dept. of first year	Member
6	Mr. Rajkumar Nagose	Scholarship dept.	Member
7	Ms. Nita Raut	Student's Representative	Member
8	Mr. Sagar Jojare	Student's Representative	Member
9	Ms. Priti Pote	Student's Representative	Member
10	Mr. Natraj Wadhai	Student's Representative	Member

The Institute level Anti-Ragging Committee shall work in coordination with the Institute and oversee the implementation of the provisions of the verdict.

All concerned officials of the Institution, Students, Parents and Guardians of the students, members of the Anti-Ragging Committee are hereby requested to adhere to the stipulations and effectively monitor and comply with the provisions made in the directives of the Regional Joint Director of Education. The rules and policies framed for Anti-Ragging committee are attached in Annexure I.

Administrative action in the event of ragging taken by the Head of the Institution is attached in Annexure II.



Principal

PRINCIPAL

VIDARBHA INSTITUTE OF TECHNOLOGY

(Bhiwapur), Umrer Road, Nag

Annexure I

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- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
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- Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Annexure II

The Institution shall punish a student even found guilty of ragging herein under:

- Suspension from attending classes and academic privileges.
- Withholding/withdrawing scholarship/fellowship and other benefits.
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- Cancellation of admission.
- Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

MINUTES OF ANTI-RAGGING COMMITTEE

MINUTES OF THE 1ST MEETING OF THE COLLEGE ANTI-RAGGING COMMITTEE FOR THE ACADEMIC YEAR 2018-2019

HELD ON 17TH AUGUST 2018 IN THE PRINCIPAL'S OFFICE AT 12.30 P.M

The 1st Meeting of the Anti-Ragging Committee constituted for the academic session 2018-2019 was held on 17th August 2018 at 12.30 p.m. in the Principal's Office to discuss on the agenda.

The following members are present:

- 1) Principal – Dr. S. S. Uttarwar
- 2) Vice Principal – Prof. Nilesh Bodne
- 3) Member- Prof. Rakesh Vidhate
- 4) Member- Prof. Pravin Umate
- 5) Member- Dr. Akshad Vaidya
- 6) Member- Rajkumar Nagose

The proceedings of the 1st Meeting of the Anti-Ragging Committee members started at 12.30 p.m. under the chairmanship of Dr. S. S. Uttarwar, Principal. Thereafter Prof. Nilesh Bodne, Vice Principal, cordially welcomed all the members to the meeting and afterwards, the business of the meeting followed on taking the agenda item wise.

Item No.1:

To read and confirmation of the of the Anti-Ragging Committee formed on August 13th 2018.

The Committee formation was confirmed by the Principal.

Item No.2:

Confirmation/adoption regarding the circulars:

It was unanimously decided that the college will strictly adopt the rules and regulations as per the notifications and accordingly measures will be taken in this matter.

Item No.3:

Regarding matters relating to any complaint from students, it was stated that there was not even a single ragging case in our college during the past or in the present academic session. All students of this college in respective of classes, study in a very friendly and peaceful atmosphere.

As there were no other matters for discussion, the meeting ended with vote of thanks and regards to all the members present.



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"NAAC ACCREDITED"

Sub: Formation of Anti- Ragging Committee.

In compliance of the directives of the Regional Joint Director of Education – Nagpur, Maharashtra, the Institution has formed the following Anti-Ragging Committee on 18th July 2017 for overseeing the implementation of the provisions of the verdict with immediate effect:

Institute Level Anti-Ragging Committee:

Sr No	Name	Department	Designation
1	Dr. Manish Bihade	Administrative Office	Chairman
2	Mr. Nilesh Bodne	Dept. of Electronics & Communication Engg	Member -secretary
3	Mr. Pravin Kulurkar	Dept. of Computer Science & Engg	Member
4	Mr. Ashish Karwatkar	Dept. of First year	Member
5	Mr. Shantaram Khobragade	Representative of civil and Police administration	Member
6	Mr. Nishkarsh Giradkar	Representative of civil and Police administration	Member
7	Ms. Rashmi Singh	Dept. of Electrical Engg	Member
8	Mr. Rajkumar Nagose	Scholarship dept.	Member
9	Mr. Rajesh Baghele	Student's Representative	Member
10	Ms. Priti Raut	Student's Representative	Member

The Institute level Anti-Ragging Committee shall work in coordination with the Institute and oversee the implementation of the provisions of the verdict.

All concerned officials of the Institution, Students, Parents and Guardians of the students, members of the Anti-Ragging Committee are hereby requested to adhere to the stipulations and effectively monitor and comply with the provisions made in the directives of the Regional Joint Director of Education. The rules and policies framed for Anti-Ragging committee are attached in Annexure I. Administrative action in the event of ragging taken by the Head of the Institution is attached in Annexure II.



Principal

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VIDARBHA INSTITUTE OF TECHNOLOGY
Uti (Bhiwapur), Umrer Road, Nagpur

Annexure I

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- Suspension from attending classes and academic privileges.
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- Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

MINUTES OF ANTI-RAGGING COMMITTEE

The Ist Meeting of the Anti-Ragging Committee constituted for the academic session 2017-2018 was held on 18th July 2017 at 12.30 p.m. in the Conference Hall to discuss on the agenda.

The proceedings of the Ist Meeting of the Anti-Ragging Committee members started at 12.30 p.m. under the chairmanship of Dr.S. S. Uttarwar , Principal. Thereafter Prof. Nilesh Bodne, Vice Principal, cordially welcomed all the members to the meeting and afterwards, the business of the meeting followed on taking the agenda item wise.

Item No.1:

To read and confirmation of the of the Anti-Ragging Committee formed.

The Committee formation was confirmed by the Principal.

Item No.2:

Confirmation/adoption regarding the circulars:

It was unanimously decided that the college will strictly adopt the rules and regulations as per the notifications and accordingly measures will be taken in this matter.

Item No.3:

Regarding matters relating to any complaint from students, it was stated that there was not even a single ragging case in our college during the past or in the present academic session. It was found that no ragging case was reported during current semester in campus.

As there were no other matters for discussion, the meeting ended with vote of thanks and regards to all the members present.

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VIDARBHA INSTITUTE OF TECHNOLOGY

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Approved by A.I.C.T.E., New Delhi, Govt. Of Maharashtra & Affiliated to DBATU Lonar, Raigad & RTM Nagpur University, Nagpur

Annual report on cases of sexual Harassment

Period 1st April 2021 To 31st March 2022

Name Of College : Vidarbha Institute Of Technology, Uti ,Umrer Road, Nagpur

Sr.no	Particular	Number Of Cases
1	Number of complaints of sexual harassment in the year	Nil
2	Number of complaints disposed off during the year	Not Applicable
3	Number of cases pending more than 90 days	Not Applicable
4	Number of workshops on awareness Programs against sexual harassment Conducted during the year	Nil
5	Nature of Action	-----


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